



**STOCKTON  
UNIVERSITY**

**COUNSELING PROGRAM**

**CLINICAL SITE APPROVAL REQUEST: CLINICAL MENTAL HEALTH COUNSELING**

*Student Information*

Student Name:

Work Phone:

Cell Phone:

Email:

*Proposed Placement Site Information*

Clinical Site Name \_\_\_\_\_

Clinical Site Address \_\_\_\_\_

Proposed Site Supervisor Name \_\_\_\_\_

Clinical Site Phone / Extension of Supervisor \_\_\_\_\_

Site Supervisor Email Address \_\_\_\_\_

Practicum Semester: Fall Spring Summer Change of Site

Please circle one option above

Will you remain at this site for Internship?

YES NO

If Yes, how many Hours will you be

at this site for Internship?

Internship Hours(s): \_\_\_\_\_

Total planned internship  
hours at this site

Below is the summary of Practicum (COUN 5900) and Internship (COUN 5901/5902) experience requirements. Advanced Internship activities should build upon and exceed those engaged in during Practicum (COUN 5900).

Students will learn about or participate in the following subjects and activities:

- 1) Collaboration with other mental health professionals
- 2) Organizational policies and procedures of the agency, including pertinent ethical and legal issues in clinical mental health counseling

- 3) Crisis intervention policies and procedures used at the agency
- 4) Individual and group counseling
- 5) Culturally sensitive service and counseling modalities to serve the culturally diverse members of the community
- 6) Program design, implementation and evaluation
- 7) Consultation
- 8) Referral services
- 9) Client advocacy
- 10) Assessment of clients utilizing diagnostic tools that are appropriate for the agency
- 11) Initial intake procedures
- 12) Case management
- 13) Documentation and record keeping
- 14) Includes a minimum of one (1) hour each week of individual supervision by the Site Supervisor

Describe any other activities the student will be engaged in at the site during Practicum and Internship:

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### **Policies, Procedures and Professional Practice Agreement**

This is to confirm that the counseling activities I undertake as part of my supervised field experience for the MA in Counseling Program at Stockton University will be subject to the policies, procedures and professional practices of my placement site.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Internship Coordinator Signature

\_\_\_\_\_  
Date