

2/28/2020
To AP&P Committee
From the Library

Suggested Language Regarding Library Resources in “Proposal Outline for New Academic Degree Programs”

Over the years, many new programs have mushroomed along with the growth of the institution (see chart below). New programs demand additional resources. Yet, rarely do program proposals address their needs in library resources. This results in insufficient funding for the library to support the programs once they are established.

It is best that schools/programs work with the library to examine whether the library has the needed resources such as databases, full-text access, primary journals, books, etc. This is critical in securing from the university administration a commitment to the necessary resources, including funding, to satisfy programs’ educational and research needs.

The library suggests that relevant language be reflected in the “Program Resources” section of the “Proposal Outline for New Academic Degree Programs.” Suggested language:

Current

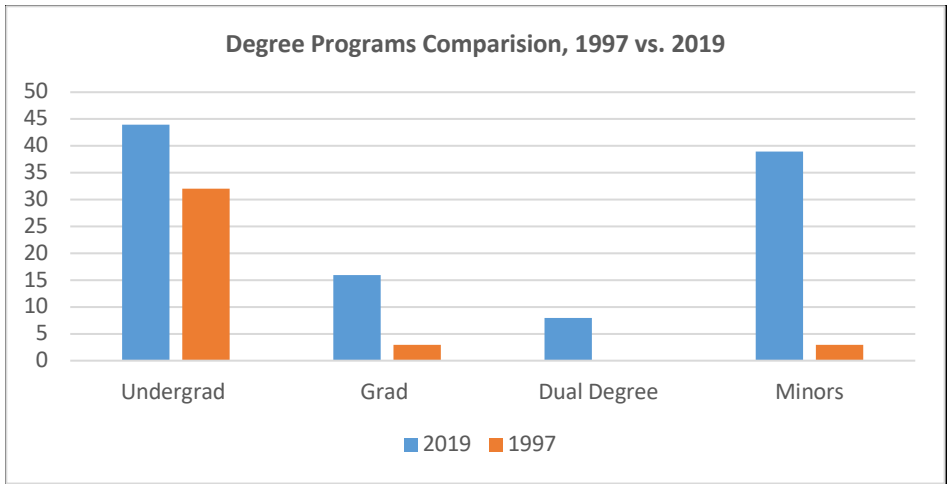
Program Resources

Briefly describe the additional resources needed to implement and operate the program during the program's first five years (e.g., adequate faculty whom are appropriately credentialed with the necessary scholarly/creative/ research expertise), budget to support the program, the number of full-time faculty, number of adjunct faculty, computer equipment, adequate facilities **including library** and laboratory equipment, technological infrastructure and computing, **print and nonprint material**, adequate staff, and support personnel and administration.

Suggested language:

Program Resources

Briefly describe the additional resources needed to implement and operate the program during the program's first five years (e.g., adequate faculty whom are appropriately credentialed with the necessary scholarly/creative/ research expertise), budget to support the program, the number of full-time faculty, number of adjunct faculty, computer equipment, adequate facilities and laboratory equipment, technological infrastructure and computing, adequate staff, and support personnel and administration. **Describe the library resources available to support this program. Provide a letter from the Director of Library Services verifying the availability of these resources.**



Sources:

Office of the Secretary of Higher Education, State of New Jersey. (2020, February 11). *Summary by institution and degree level.*

https://www.nj.gov/highereducation/documents/pdf/Program_Inventory/DEGREELEVELSUMMARY.pdf

Richard Stockton College of New Jersey. (1997, July 2). *Academic programs.*

https://web.archive.org/web/19981202094255/http://loki.stockton.edu/html/academic_programs.html