

**From:** [Madan, Manish](#)  
**To:** [Witt, Emma L.](#); [Richard, Marc](#); [Boakes, Norma](#); [Hallock-Waters, Kristen](#); [O'Hara, John](#); [Hernandez-Mekonnen, Robin](#); [Li, Zheng](#); [Luke, Tara](#)  
**Cc:** [Gregg, Robert](#); [Levy, Marissa](#); [Balasco, Lauren](#); [Zucconi, Laura](#); [Taneja, Aakash](#); [Ogden, Kate](#)  
**Subject:** RE: AHVI Attribute Working Group-APC Recommendation  
**Date:** Tuesday, March 7, 2023 2:41:00 PM  
**Attachments:** [image001.png](#)

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Dear Emma – Good afternoon,

I have received your email and the recommendations on behalf of APC.

We will discuss them at our next executive meeting and figure out a way forward for the recommended task force on this subject.

Thanks to all of APC for this work!

Manish

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**From:** Witt, Emma L. <Emma.Witt@stockton.edu>  
**Sent:** Monday, March 6, 2023 2:00 PM  
**To:** Madan, Manish <Manish.Madan@stockton.edu>; Richard, Marc <Marc.Richard@stockton.edu>; Boakes, Norma <Norma.Boakes@stockton.edu>; Hallock-Waters, Kristen <Kristen.Hallock-Waters@stockton.edu>; O'Hara, John <John.O'Hara@stockton.edu>; Hernandez-Mekonnen, Robin <Robin.Hernandez-Mekonnen@stockton.edu>; Li, Zheng <Zheng.Li@stockton.edu>; Luke, Tara <Tara.Luke@stockton.edu>  
**Cc:** Gregg, Robert <Robert.Gregg@stockton.edu>; Levy, Marissa <Marissa.Levy@stockton.edu>; Balasco, Lauren <Lauren.Balasco@stockton.edu>; Zucconi, Laura <Laura.Zucconi@stockton.edu>; Taneja, Aakash <Aakash.Taneja@stockton.edu>; Ogden, Kate <Kate.Ogden@stockton.edu>  
**Subject:** AHVI Attribute Working Group-APC Recommendation

Good afternoon Manish and Senate Executive Committee members-

APC discussed the questions related to AHVI attributes during our February meeting. Our recommendations include:

**The committee feels strongly that they are not appropriately qualified to write a relevant policy covering all attributes without the input of current or former attribute convenors.**

**The committee *strongly recommends* to the Faculty Senate that a Task Force or Working Group be formed to address issues of attribute approval, purpose, and revision.**

Among the issues that need to be addressed by the task force:

1. Is there a minimum percentage of content or attribute related course work for a course to qualify for an attribute?

Currently, the requirements vary based on attribute:

- A: "courses should dedicate at least 50% of course time to practicing, viewing, or listening to the fine arts"
- H: "courses focus on history as the core content (minimum 50%)"
- V: no set % given
- I: no set % given
- R2: "minimum of 25% of course time should be devoted to the study of race and/or racism education"
- Q2: "at least 20% of class time involves mathematical ideas"
- W2: "15-20% of course instruction (in class or online) on activities and practices that develop students' writing. A minimum of 30% of a student's final grade should focus on their progress with writing in the course."

2. How are courses with approved attributes reviewed periodically?

- W2 courses need to be reviewed every 10 years.
- The H attribute revision asks that courses approved more than 7 years ago be reviewed.
- G courses are reviewed every 2-5 years

3. What is the role of shared governance in revising attribute standards?

- Each of the attributes, and the general studies course approval process, is faculty led. In the case of AHVI convenors, these are voluntary positions that may or may not be supported by a committee.
- What role, if any, does the Faculty Senate, APC, APP, or other group have when changes to subscript requirements are made/recommended by the convenor and/or attribute committee?

4. How frequently should the attribute requirements be examined and updated?

- The recent updates to the H attribute brought many of these questions up for the faculty. One of the subscript applications does not seem to have changed since 2006.
- What is the appropriate revision and update schedule for the AHVI?

5. What is the mechanism for convenor selection?

6. Develop a system to track approved course attributes so that, if necessary, periodic reviews can be conducted and the University community is clear on which courses carry which attributes.

APC recognizes that this is a partial list, and that the actual work of the task force/working group may go beyond these six suggestions.

At a minimum, APC believes this task force/working group should address the AHVI attributes, but consideration should be given to whether the W, R, and Q attributes also require attention. However, since the convener positions for those attributes are part of union negotiated agreements, their inclusion may cause issues beyond the scope of the task force/working group. At the very least, the practices currently used by the Q, W, and R attribute convenors/committees should be part of some written procedure.

APC is happy to send a representative to serve on the task force/working group, since APC will be required to review the policy/procedure that comes from the committee.

With respect to the changes to the H attribute approval, APC does not want to diminish the work of the H convener and others who worked to provide an updated and more detailed description of what an H attribute course entails. The application provides a clear blueprint for developing a course with an H attribute. However, we would recommend that until a task force can complete their work the applications be evaluated using the language in the 2020 revised application “H-subscript classes develop students’ awareness and skills in at least some of the following areas.” rather than the 2023 revision “H-subscript classes develop students’ awareness and skills in at least three of the following areas.”. We hope that this will provide flexibility to faculty applying for H attributes during the time it takes for the task force/working group to complete its work.

Thank you,

Emma Witt on behalf of the Academic Policies Committee

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