**Consultant Templates for Undergraduate Program/Graduate Program Periodic Review**

**NOTE:** The consultant’s report should follow the structure of the program’s report and should use the same headings. In addition, the consultant can use a SWOT (strengths, weaknesses, opportunities, threats) analysis as a guide for discussion. When relevant, the consultant should make recommendations to the program that includes possible steps for future improvement/direction.

1. Introduction
2. Should include an overview of the visit, agenda, and plan for the review
3. Brief program history, program growth/development, constituent/institutional expectations.
4. SWOT
5. Recommendations
6. Progress on goals from the last periodic review
7. SWOT
8. Recommendations
9. Enrollment and Teaching
10. SWOT
11. Recommendations
12. Program Assessment Plan/ Student Learning Outcomes
13. SWOT
14. Recommendations
15. Curriculum and Course Modality
16. SWOT
17. Recommendations
18. Diversity, Inclusion and Anti-Racism
19. SWOT
20. Recommendations
21. Program Goals (new or updated)
22. SWOT
23. Recommendations
24. High Impact Practice Opportunities (community engagement, service learning, research, internships, capstone experiences)
25. SWOT
26. Recommendations
27. Program Resources
28. SWOT
29. Recommendations
30. Conclusion and Overall Recommendations