

## Minutes of the Stockton Advising Council

Friday, September 28, 2012, 2:45 p.m.

Members present: Arnaldo Cordero-Roman, Jessie Jarvis, Cindy McCloskey, Gabrielle Haliburton, Emma Kluesner, Carol Quinn, Ron Caplan, Rich Trama, Amy Ackerman, Susan Cydis, Ellen Mutari, Esther Lawrence, Dayna DeFiore, Pat Donahue, Paula Dollarhide, Peter Hagen

1. Introductions were made and mission of the advising council was discussed. Each member is there to learn and help “spread the word” about good advising practices at Stockton.

2. The advising website and preceptor resources on the website were explored:

[www.stockton.edu/advising](http://www.stockton.edu/advising)

3. Pat Donahue and Dana DeFiore gave an overview of the services provided by the Career Center. Career Fair is October 4. Be sure to show students Career Connect. There is now a link to faculty resources on the Career Connect website.

<https://www.myinterfase.com/stockton/Account/LogOn?ReturnUrl=%2fstockton%2fstudent>

4. Paula gave an overview of the self-study and the information gained from doing it. The outside consultant, Dr. Jayne Drake, met with students, faculty and staff on September 27, 2012 and will give a report based on her interviews. Overall, the self-study points to students wanting a deeper relationship with faculty. The self-study also revealed that traffic in the Center for Academic Advising (CAA) office has increased dramatically (139%). The CAA is in the process of reviewing applications for an assistant director position.

5. Peter described the process of applying for the Provost’s R&PD Award in Academic Advising. Proposals are now being accepted for the 2013 award. Guidelines and applications are available on the Internal Grants portion of the Grants website. The 2012 winner is Donna Albano.

<http://inraweb.stockton.edu/eyos/page.cfm?siteID=92&pageID=48>

6. Probation holds: those students below a 2.0 will be seeing an academic advisor to lift the hold and set goals for academic success. Discussion ensued about the new C.A.R.E. mentoring program which is off to a good start at Stockton. Details are on the C.A.R.E. program website.

<http://inraweb.stockton.edu/eyos/page.cfm?siteID=21&pageID=18>

7. Paula reminded the Council about the Brown Bag colloquia. On October 9, at 12:30 p.m. a panel of faculty will discuss “best practices” in advising. The final event of the season will be October 23 at 12:30 when Donna Albano presents “Understanding the Relationship between Self-Directed Learning and Advising Business Students.” These events are due to be recorded and placed on the Stockton YouTube channel.

8. Peter discussed that the double major work on CAPP would most likely begin this spring.

9. Peter also gave an overview of a grant on which he is principal investigator. The grant is for degree completion for students who left without completing their degree at Stockton. Exceptions for

completing courses at other institutions in order to complete requirements will be considered as each case is brought forward.

10. Paula discussed precepting tips: this meeting the tip was about taking courses at another institution. Please read carefully the policies and procedures surrounding whether a course can be taken at another institution. In particular, no work can be completed at another college when a "D" or "F" was made in a course. The GPA must be above a 2.0 to take courses at another institution.

[http://intraweb.stockton.edu/eyos/academic\\_advising/content/docs/preceptorforms/permissionform.pdf](http://intraweb.stockton.edu/eyos/academic_advising/content/docs/preceptorforms/permissionform.pdf)

11. Paula discussed using an advising syllabus for lining out objectives for the advising session and relationship with students. She recommends looking on the website at various syllabi posted there. Faculty are encouraged to just "cut/paste" hers if desired.

<http://intraweb.stockton.edu/eyos/page.cfm?siteID=123&pageID=42#syllabus>

12. As precepting is coming up in October, members were encouraged to use blackboard as a way to post information and set appointments with preceptees.

13. NACADA, the National Academic Advising Association, is advising's professional organization. There is a peer-reviewed journal, plus a website full of resources. Membership is low-cost, and there will likely be a membership drive for free memberships in our region this fall. To access NACADA resources, use:

<http://www.nacada.ksu.edu/>