

**Post-Tenure Review (PTR) Process Calendar**

**2020-2021**

Tuesday	Sept. 25	Send PTR memo and calendar to faculty being reviewed and send email to the Union President, alerting him/her to the need to recommend nominees for the PTR Committee. The Union President should forward faculty members names to the Office of the Provost by September 12.
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Date		Action
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Tuesday	Sept. 25	Provost's letter with instructions and calendar sent to faculty being reviewed.
Monday	Oct. 26	The electronic submission system opens; it will be accessible through the Stockton website and through the GoPortal and ready for faculty to upload PTR documents.
Friday	Nov. 13	Recommended deadline for faculty being reviewed to submit the completed Post-Tenure Review Request for Teaching Evaluations form to the School Dean's administrator.
Friday	Nov. 13	Deadlines for nominations for PTR Committee membership.
Thursday	Nov. 19	Recommended deadline for formation of the PTR Committee.
Wednesday	Nov. 25	PTR Committee notifies faculty being reviewed that it will be reviewing their files and scheduling meeting appointments during the period indicated below.
Friday	Jan. 15	Deadline for faculty being reviewed to submit self-evaluations via the electronic process.
Tuesday	Jan. 19	PTR Committee reviews files.
Friday	Feb. 12	
Tuesday	Feb. 16	PTR Committee contacts faculty being reviewed to schedule meeting appointments.
Friday	Feb. 19	
Monday	Feb. 22	Meetings between PTR Committee and faculty being reviewed.
Monday	Mar. 22	
Wednesday	Apr. 14	PTR Committee provides written reports to Provost, relevant dean, and faculty being reviewed.

Monday	Apr. 12	The Office of Research and Sponsored Programs sends out the Call for Applications for Career Development Awards (CDC).
Monday	Apr. 19	Deadline for reviewed faculty to submit requests for reconsideration (if any) to PTR Committee.
Tuesday	Apr. 20	Deans read files and PTR Committee's reports.
Tuesday	Apr. 27	
Monday	May 3	If necessary, Deans meet with reviewed faculty and PTR Committee to discuss any reconsiderations of evaluations.
Monday	May 10	
Friday	May 14	Applications for Career Development Awards (CDC) due in the Office of Research and Sponsored Programs by 5:00 p.m.
Friday	May 21	President/designee provided Career Development Committee (CDC) with PTR Committee reports; CDC reviews all applications for Career Development Awards.
Wednesday	April 14	Call for Career Development Committee applications.
Friday	May 14	The Career Development Committee (CDC) applications are due to the Office of Research and Sponsored Programs.