



REVISED: 02/18/2022

## Stockton University

### BOARD OF TRUSTEES MEETING

WEDNESDAY, February 23, 2022

#### AGENDA

The Meeting will open to the public at 12:00 p.m. in the President's Conference Room (K203r), Galloway Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

**The Board will reconvene for the Open Public meeting at 3:30 p.m. in the Michael Jacobson Board of Trustees Room on the Galloway Campus.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on December 1, 2021, a notice of this meeting and Public Hearing, and the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) Call to Order and Roll Call, **Trustee Ciccone, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of December 8, 2021](#)
- 3) **Action Item:** [Resolution to Meet in Closed Session](#)  
The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters and other matters exempt under the Open Public Meetings Act.
- 4) Call to Order and Roll Call to reconvene open public meeting: **Trustee Ciccone, Board Chair**
- 5) President's Report: **Dr. Kesselman**  
**Presentation:** Proclamation in Recognition of Stockton's 50th Anniversary, **Galloway Township Council Members**

6) Committee Reports

- a. Academic Affairs and Planning Committee Report: **Trustee Davis, Chair**

**Action Items: Resolutions: Consent Agenda**

- [Endorsement of Middle States Commission on Higher Education 2021-2022 Self Study Report](#)
- [Academic Year Calendar \(Fall 2022 & Spring 2023\)](#)
- [Conferral of Honorary Degree to Dr. Brian K. Bridges](#)
- [Conferral of Honorary Degree to Mr. Jon F. Hanson](#)

- b. Student Success Committee Report: **Trustee Valentin, Chair**

**Information Item:** Spring 2022 Enrollment Report, **Dr. Robert Heinrich, Chief Enrollment Management Officer**

- c. Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

**Action Items: Resolutions: Consent Agenda**

- [FY23 Housing Rents](#)
- [FY22-FY23 Increase in Bid Waiver Contract](#)

**Information Item:** *(Approved at the 02/04/22 Executive Committee Meeting)*

- [FY22 Increase in Bid Waiver Contract](#)

- d. Audit Committee Report: **Trustee Dolce, Chair**

- e. Buildings and Grounds Committee Report: **Trustee Schoffer, Chair**

- f. Development Committee Report: **Trustee Schoffer, Chair**

- g. Investment Committee Report: **Trustee Worthington, Chair**

7) University Policy Review: **President Kesselman**

**Information Items:** [Review of University Policies \(First Reading\)](#)

*Revised Policies:*

- VI-10 Applicability of Civil Service Rules and Regulations
- VI-10.2 Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
- VI-10.3 Performance Evaluation
- VI-10.6 Agreements Resulting from Collective Negotiations
- VI-11.1 Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
- VI-12 Supplemental Compensation Upon Retirement
- VI-23 Managerial Hours of Work

**Action Item: Resolution: [Approval of University Policies \(Second Reading\)](#)**

*Revised Policies:*

- I-70 Publications
- I-112 Public Information
- VI-44 Payment of Tuition, Fees, and Indebtedness to the University
- VI-46 Delinquent Accounts

**8) Personnel Actions: President Kesselman**

**Action Item: [Resolution on Personnel Actions](#)**

**9) Other Business**

**10) Comments from the Board of Trustees/Public**

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

The next regularly scheduled meeting of the Board will be held at 3:30 p.m. on Wednesday, May 4, 2022 on the Galloway Campus in the Michael Jacobson Board of Trustees Room.

Adjournment

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**  
**OPEN PUBLIC MINUTES**

**Wednesday, December 8, 2021**

<p><b>Trustees Present (*via Zoom)</b></p>	<p>Trustee Raymond Ciccone, Chair  Trustee Andy Dolce, Vice Chair  Trustee Nelida Valentin, Secretary  Trustee Nancy Davis  Trustee Collins Days  *Trustee Mady Deininger  Trustee Stan Ellis  Trustee Sonia Gonsalves  *Trustee Michelle Keates  Trustee Jose Lozano  Trustee Meg Worthington  *Trustee Jaiden Chavis, Student Trustee  Trustee Liliana Morales, Student Trustee Alternate  Dr. Harvey Kesselman, President and Ex Officio</p>
<p><b>Absent</b></p>	<p>Trustee Andy Dolce</p>
<p><b>Call to Order</b></p>	<p>Trustee Ciccone called the meeting to order at 12:04 p.m. on Wednesday, December 8, 2021. On December 1, 2021, a notice of this meeting and Public Hearing, as required by the Open Public Meeting Act, was (a) posted on the University’s website, (b) sent to the Press of Atlantic City and the Daily Journal, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk’s Office, and Atlantic County Clerk’s Office.</p>
<p><b>Approval of Open Public Regular Meeting Minutes of September 22, 2021</b></p>	<p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Days, the Board voted to adopt the minutes of the September 22, 2021, Board of Trustees Open Public Meeting.</b></p>
<p><b>Resolution to Meet in Closed Session</b></p>	<p><b>Upon a motion duly made by Trustee Schoffer and seconded by Trustee Worthington, the Board voted to meet in closed session at 12:21 p.m.</b></p>
<p><b>Reconvene of Open Public Meeting</b></p>	<p>Trustee Ciccone reconvened the Open Public meeting at 3:31 p.m.</p>
<p><b>Chair’s Remarks</b></p>	<p>Trustee Ciccone welcomed everyone to the meeting and thanked them for attending. He then announced the following two alumni, Rick Dovey, a member of the Stockton Foundation board, and William Hagaman, were recently honored by the University. Rick Dovey received the Distinctive Alumni Leadership Award at the Hughes Center Honors and William Hagaman received the inaugural Outstanding Business Alumni Award from Stockton’s School of Business.</p>

	<p>Trustee Ciccone acknowledged and thanked the staff, faculty, and students for their contributions as the University continues to experience challenges due to the pandemic. He then acknowledged and thanked President Kesselman for his leadership.</p>
<p><b>President’s Report</b></p>	<p>President Kesselman asked for a moment of silence in memory of William “Bill” Houck, who recently passed. Bill joined the University in July 1971 and worked in Plant Management for 36 years and was one of the first group of staff members hired at the University.</p> <p>President Kesselman announced and congratulated the Women's Soccer Team on winning their sixth ECAC Championship. He then congratulated the Men's Basketball team for its 7-1 record, which included recent wins against Rowan and Ramapo. President Kesselman announced that t-shirts would be handed out at this evening’s Basketball game to commemorate the University’s 50th Anniversary.</p> <p>President Kesselman recognized Lieutenant Tracy Stuart and her canine partner, Freya, for participating and placing second in the USPCA K9 Detection Challenge on November 15<sup>th</sup>. He stated Stockton’s entry was the only one from an institution of higher education and that ESPN recently aired the competition. Lieutenant Stuart also received special recognition from President Kesselman for the successful defense of her doctoral dissertation in our Ed.D. program.</p> <p>President Kesselman called upon Howard Kyle, Executive Director of the National Aviation Research and Technology Park (NARTP), to share an update regarding the Park. President Kesselman and members of the Board expressed gratitude to Mr. Kyle for his presentation and the work of the NARTP.</p>
<p><b>Academic Affairs &amp; Planning Committee (AA&amp;P)</b></p>	<p>Trustee Davis offered comments about the changes that have occurred at Stockton since she first joined the University. She thanked the faculty for their flexibility in online and in-person classes. She then called upon Leamor Kahanov, Provost and Vice President for Academic Affairs, to report</p> <p>Leamor Kahanov presented the following resolution and asked for Board approval:</p> <ul style="list-style-type: none"> <li>• Authorization to Accept an Award from the New Jersey Department of Department of Human Services, Division of Mental Health and Addiction Services (DMHAS)</li> </ul> <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Days, the Board voted to adopt the resolution.</b></p> <p>Leamor Kahanov announced there was a revision to the term on the Body-worn Camera Grant resolution and that the Executive Committee approved a revised resolution on November 15, 2021.</p> <p>Leamor Kahanov reported that the co-chairs of the Middle States Commission on Higher Education self-study team presented on their progress for the upcoming accreditation visit coming April 10-13, 2022. She acknowledged and thanked Robert Heinrich, Claudine Keenan and Manish Madan for their leadership.</p> <p>Leamor Kahanov reported discussions and presentations were provided on the following:</p>

	<ul style="list-style-type: none"> <li>• Academic Affairs priorities for FY22-FY23</li> <li>• Enrollment updates</li> <li>• RISE initiative</li> <li>• Personnel updates</li> <li>• Sabbatical applications</li> </ul> <p>Leamor Kahanov encouraged everyone to review the Annual External Funding Highlight Book, which outlined the external funding received in FY21 by faculty and staff totaling over \$1.4 million.</p>
<p><b>Student Success Committee Report</b></p>	<p>Trustee Valentin began her remarks by stating that this committee partners with many University divisions working toward student success. She also thanked Trustee Deininger, Trustee Davis, and Trustee Gonsalves for their work on the committee. Because she was unable to attend the committee meeting, Trustee Valentin called upon Trustee Deininger to report.</p> <p>Trustee Deininger reported the committee meeting started with discussions on closing the racial equity gaps in student success. She thanked the committee members for their dedication to students and their extraordinary work and then called upon Christopher Catching to provide the meeting highlights.</p> <p>Christopher Catching, Vice President for Student Affairs, reported the fall semester was fantastic and acknowledged the collective efforts to manage the health and safety of the students on campus provided a report on the student engagement programs, events, and clubs.</p> <p>Christopher Catching then called on Nordia Johnson, Director of Academic Achievement Programs, who announced the four recipients for the winter/spring 2022 semester Board of Trustee Fellowship for Distinguished Student Awards. Nordia Johnson congratulated and thanked the award recipients for attending the board meeting.</p> <p>Trustee Valentin thanked Nordia Johnson, Christopher Catching, and Trustee Deininger for their reports and then shared a video that showcased student success and the activities during this semester.</p>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Trustee Ellis provided the Finance and Professional Services Committee report and presented the following resolutions for consent agenda:</p> <ul style="list-style-type: none"> <li>• Reappointment of Board Members to National Aviation Research and Technology Park, Inc.</li> <li>• Tuition and Fees Discounts Effective for 2022 Summer Session</li> <li>• FY22 Managerial Merit Pool Authorization</li> <li>• FY22-FY24 Bid Waiver Contracts</li> </ul> <p><b>Upon a motion duly made by Trustee Days and seconded by Trustee Schoffer, the Board voted to approve the resolutions.</b></p> <p>Trustee Ellis reported that the committee members reviewed the following reports:</p> <ul style="list-style-type: none"> <li>• FY22 Operational and Capital Report ending October 31, 2021</li> <li>• Higher Education Emergency Relief Fund III</li> <li>• FY23 State Budget Request</li> </ul>

	<p>Trustee Ellis reported that on November 15, 2021, the Executive Committee approved a resolution for FY22 Bid Waivers.</p> <p>Trustee Ellis acknowledged and thanked Jennifer Potter, Chris Howard, and the Administration &amp; Finance team for their great work.</p>
<p><b>Audit Committee Report</b></p>	<p>Trustee Ciccone reported the following on behalf of Trustee Dolce, Audit Committee Chair, in his absence.</p> <ul style="list-style-type: none"> <li>• The Audit Committee met on October 25, 2021.</li> <li>• Grant Thornton, external auditors for the University, completed the audit for SASI, Stockton Affiliated Services, Inc. The audit report for the University has been delayed because of GASB 68 and GASB 75 requirements pending from the State. The audit is expected to be completed in January/February 2022.</li> <li>• Baker Tilly, internal auditors for the University, provided updates on their objectives and recommendations for the Athletics Time and Attendance Review.</li> </ul>
<p><b>Buildings and Grounds Committee Report</b></p>	<p>Trustee Schoffer called upon Don Hudson, Vice President for Facilities &amp; Operations, to report.</p> <p>Don Hudson reported that discussions took place on the following current and planned projects:</p> <ul style="list-style-type: none"> <li>• AC Residential Phase II Project</li> <li>• Multicultural Center</li> <li>• Athletics Facilities Task Force</li> </ul> <p>Trustee Schoffer acknowledged and thanked Don Hudson and his entire department for their work.</p>
<p><b>Development Committee Report</b></p>	<p>Trustee Schoffer reported that earlier this month, the Development Committee met with Chris Marshall, President and Founder of Marshall Advancement Consulting, for a presentation on Alumni Relations and Annual Giving. After the presentation, the committee reviewed the recommendations for improvement.</p> <p>Trustee Schoffer called upon Dan Nugent, Chief Development Officer and Executive Director of the University Foundation, to report.</p> <p>Dan Nugent acknowledged and thanked Trustee Keates, Trustee Chavis, and Trustee Ciccone for attending the committee meeting earlier this month.</p> <p>Dan Nugent stated Cindy Crager, Associate Chief Development Officer &amp; Campaign Manager and her team would take the lead to implement the following over the next few months:</p> <ul style="list-style-type: none"> <li>• Comprehensive Wealth Screening and Donor Assessment</li> <li>• Migration to a new customer relationship management software</li> </ul> <p>Dan Nugent also stated that the Development and Alumni Relations office would perform reviews on their staffing levels, budget allocations, and alumni programming over the next few weeks.</p>

<b>Investment Committee Report</b>	<p>Trustee Worthington reported that the Investment Committee met on November 9, 2021 and stated that as of October 31, 2021, the portfolio balance was approximately \$116 million. Return on investments for FY22 was approximately \$2.5 million. She thanked the University’s investment team for their continued work.</p>
<b>University Policies</b>	<p>President Kesselman presented the Board with the following four revised policies as a first reading.</p> <p>Revised Policies:</p> <ul style="list-style-type: none"> <li>I-70 Publications</li> <li>I-112 Public Information</li> <li>VI-44 Payment of Tuition, Fees and Indebtedness to the University</li> <li>VI-46 Delinquent Accounts</li> </ul> <p>President Kesselman recommended Board approval of the following three revised policies following their second reading:</p> <p>Revised Policies:</p> <ul style="list-style-type: none"> <li>I-92 Space Management Advisory Committee</li> <li>I-100 Emergency Closing</li> <li>I-100.5 Emergency Operations Plan</li> </ul> <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Gonsalves, the Board voted to approve the resolution.</b></p>
<b>Personnel Actions Resolution</b>	<p>President Kesselman recognized and congratulated Dr. Christine Tartaro, now Distinguished Professor of Criminal Justice.</p> <p><b>Upon a motion duly made by President Kesselman and seconded by Trustee Valentin, the Board voted to approve the resolution.</b></p> <p>President Kesselman acknowledged the following retirements: Robert Steele, Director, Media Instruction, Azeez Museum; Denise McGarvey, Exhibition Coordinator; Pamela Cross, Coordinator of Skills Center Writing Lab and Lisa Honaker, Dean, School of Arts &amp; Humanities.</p> <p>President Kesselman invited everyone to attend the Winter Tradition event outside the Arts and Science building near the A-Wing gazebo immediately following the meeting. This event was organized by students as part of the University’s 50<sup>th</sup> Anniversary celebration and commemorated the University’s groundbreaking that took place 51 years ago.</p>
<b>Board Comments/ Comments from the Public</b>	<p>The Board members had no additional comments.</p> <p>Leamor Kahanov acknowledged faculty promotions to Susan Cydis, Professor of Education, Literacy; Christine Gayda-Chelder, Associate Professor of Psychology; Laurie Greene, Professor of Anthropology; Kelly Keenan, Professor of Chemistry; Cynthia King, Professor of Creative Writing; Jedediah Morfit, Professor of Art; Thomas Nolan, Professor of Physical Therapy; Kory Olson, Professor of French; Rain Ross, Professor of Dance; Mark Sullivan, Professor of Marine Science; Christine Tartaro, Distinguished Professor of Criminal Justice; Joseph Trout, Professor of Physics; and Karen York, Professor of Biology.</p>

	<p>Leamor Kahanov acknowledged the following emeritus status faculty members: Jean Abbott, Associate Professor of Business Studies, Accounting; Judith Copeland, Associate Professor of Writing; Arnaldo Cordero-Roman, Associate Professor of Spanish; Gholam (Reza) Ghorashi, Professor of Economics, Lee Ann Guenther, Associate Professor of Physical Therapy; Matthew Landau, Professor of Marine Science; and Shelly Meyers, Associate Professor of Education.</p> <p>Leamor Kahanov acknowledged Lisa Honaker, Dean, School of Arts &amp; Humanities on her retirement and Michelle McDonald on returning to the University faculty.</p> <p>Christopher Catching welcomed Michael Baraby, Director of Military &amp; Veterans Success Center.</p> <p>Dan Nugent welcomed and congratulated Allison Monroe, Assistant Director of Advancement Services.</p> <p>Don Hudson welcomed Daniel Sernotti, Project Manager, Architect.</p> <p>Robert Heinrich announced promotions for Matthew Shaw, Associate Director of Admissions Operations and Marielena Dottoli, Assistant Director of Financial Aid, Communications &amp; Outreach.</p> <p>Trustee Ciccone wished everyone a happy holiday season and invited the audience to the Winter Tree-dition event and reception following the meeting.</p>
<p><b>Next Regularly Scheduled Meeting</b></p>	<p>The next regularly scheduled Board of Trustees meeting will be held on Wednesday, February 23, 2022, at 3:30 p.m. at the Galloway Campus in the Michael Jacobson Board of Trustees Room.</p>
<p><b>Adjournment</b></p>	<p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Gonsalves, the Board voted to adjourn.</b></p>

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, real estate, litigation, and public safety matters including recommendations of the President contained in the Personnel Resolution; and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, real estate, litigation and public safety matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 3:30 p.m.

February 23, 2022

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**ENDORSEMENT OF MIDDLE STATES COMMISSION ON  
HIGHER EDUCATION 2021-2022 SELF STUDY REPORT**

- WHEREAS,** Stockton University is accredited by the Middle States Commission on Higher Education (MSCHE), recognized by the U.S. Secretary of Education to conduct accreditation and pre-accreditation activities for institutions of higher education in Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, and the U.S. Virgin Islands, including distance education offered at those institutions; and
- WHEREAS,** the MSCHE is a voluntary, non-governmental, membership association that defines, maintains, and promotes educational excellence across institutions with diverse missions, student populations, and resources; and
- WHEREAS,** Stockton University successfully completed its last Self Study in 2012 and is scheduled for a reaccreditation visit in April 2022; and
- WHEREAS,** a draft report of the Self Study has been collaboratively drafted by the campus community and has been publicly available for comment since March 2021; and
- WHEREAS,** the Self Study Report was endorsed by the Stockton Faculty Senate on December 10, 2021; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees hereby endorses the 2021-2022 Self Study Report to be filed with MSCHE by March 1, 2022, in preparation for a peer review by a Visiting Team scheduled for April 10-13, 2022.

February 23, 2022

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**ACADEMIC YEAR CALENDAR (FALL 2022 & SPRING 2023)**

**WHEREAS,** the Board of Trustees has considered the proposed Academic Year Calendar (Fall 2022 & Spring 2023); therefore, be it

**RESOLVED,** that the above referenced and attached calendars are hereby adopted.

February 23, 2022

# Fall Term 2022 Academic Calendar

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## August 2022

**August 4**— Thursday

Registration and orientation for new graduate students

**August 11** — Thursday

Registration for graduate non-matriculated students

**August 22** — Monday

Late registration and orientation for new first-year and transfer students

## September 2022

**September 1** — Thursday

Fall faculty conference

**September 2** — Friday

Registration for undergraduate non-matriculated students

**September 5** — Monday

Labor Day Holiday

**September 6** — Tuesday

Classes begin (full-term and sub-term A)

**September 6-12** — Tuesday-Monday

Drop/add period (full-term)

**September 10** — Saturday

Saturday classes begin

**September 12** — Monday

Deadline to file FERPA hold to prevent release of student information

Deadline to drop full-term and sub-term A course(s) with a 100% refund

**September 15** — Thursday

Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)

**September 23** — Friday

Deadline to withdraw from a full-term course(s) with a 50% refund (part-time students only)

## October 2022

**October 3** — Monday

Deadline to file fall 2022 graduation application without financial penalty

**October 6** — Thursday

Deadline to withdraw from sub-term A course(s) with W grade

**October 10** — Monday

Holiday; normal campus operations

**October 13** — Thursday

Sub-term A classes end

**October 14** — Friday

Spring 2023 pre-registration schedule of classes posted (view only)

**October 17** — Monday

Sub-term B classes begin

**October 17-19** — Monday-Wednesday

Sub-term B drop/add period

**October 19** — Wednesday

Deadline to drop sub-term B course(s) with a 100% refund

**October 25** — Tuesday

Preceptorial advising day; no classes

**October 26-November 8** — Wednesday-Tuesday

Spring 2023 pre-registration is available

**October 28** — Friday

Deadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)

## **November 2022**

**November 2**— Wednesday

Preceptorial advising day; classes begin 3:25PM

**November 8** — Tuesday

Election Day holiday; normal campus operations

**November 11** — Friday

Veterans Day holiday; normal campus operations

**November 14** — Monday

Deadline to withdraw from full-term course(s) with a W grade

**November 24** — Wednesday

Classes end at 3:25PM

Deadline to withdraw from sub-term B course(s) with a W grade

**November 24**— Thursday

Thanksgiving holiday; University closed

**November 25** — Friday

No classes

**November 26**— Saturday

No Saturday classes

## **December 2022**

**December 9** — Friday

Fall term classes end

**December 10-16** — Saturday-Friday

Final week

**December 16** — Friday

Term ends

**December 19**— Monday

Grades due for graduating students by 12 noon

**December 21** — Wednesday

Grades due for non-graduating students by 5PM

**December 24-January 2**— Saturday-Monday

Holiday break; University closed

# Spring Term 2023 Academic Calendar

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## **January 2023**

**January 2** —Monday

New Year's Day Holiday; Observed

**January 13** — Friday

Registration for undergraduate non-matriculated students (Spring and Summer)

Registration for graduate non-matriculated students

**January 16** — Monday

Dr. Martin Luther King, Jr. holiday; University closed

**January 17** — Tuesday

Classes begin (full-term and sub-term A)

**January 17-23** — Tuesday-Monday

Drop/add period (full-term and sub-term A)

**January 21** — Saturday

Saturday classes begin

**January 23** — Monday

Deadline to drop full-term and sub-term A course(s) with a 100% refund

Deadline to file FERPA hold to prevent release of student information

**January 27** — Friday

Fall 2023 pre-registration schedule of classes posted (view only)

## **February 2023**

### **February 1 — Wednesday**

Deadline to file spring 2023 graduation application without financial penalty

### **February 1 — Wednesday**

Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)

### **February 9 — Thursday**

Deadline to withdraw from full-term course(s) with a 50% refund (part-time students only)

### **February 20 — Monday**

President's Day holiday; normal campus operations

### **February 24 — Friday**

Deadline to withdraw from sub-term A course(s) with a W grade

## **March 2023**

### **March 2— Thursday**

Sub-term A classes end

### **March 3 — Friday**

Sub-term B classes begin

### **March 3-6— Friday-Monday**

Sub-term B drop/add period

### **March 6 — Monday**

Deadline to drop sub-term B course(s) with a 100% refund

### **March 12-19 — Sunday-Sunday**

Spring break

### **March 20 — Monday**

Deadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)

### **March 29 — Wednesday**

Preceptorial advising day; no classes

### **March 30 -April 12 Thursday-Wednesday**

Fall 2023 pre-registration is available

## **April 2023**

### **April 4 — Tuesday**

Preceptorial Advising Day; No classes

### **April 6 — Thursday**

Deadline to withdraw from full-term course(s) with a W grade

Final deadline to file Spring 2023 graduation application

**April 7**— Friday

Holiday; normal campus operations

**April 18** — Tuesday

Deadline to withdraw from sub-term B course(s) with a W grade

**April 28** — Friday

Spring term classes end

**April 29**— Saturday

Final week begins for Saturday classes

## **May 2023**

**May 1-5**— Monday-Friday

Final week

**May 5**— Friday

Term ends

**May 8**— Monday

Grades due for graduating students by 12 noon

**May 11** — Thursday

Grades due for non-graduating students 12 noon

Note: The Commencement ceremony schedule will be posted on the Commencement website.

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**CONFERRAL OF HONORARY DEGREE**

- WHEREAS,** Stockton University reviews candidates for honorary degrees; and
- WHEREAS,** honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to Stockton University, to the State of New Jersey, and/or to the United States and exceptional accomplishments in scholarship, research, and/or public service; and
- WHEREAS,** the President of Stockton University requested the Honorary Degree Committee review the qualifications of Dr. Brian K. Bridges, Secretary of Higher Education for the State of New Jersey, for this honor; and the Committee has made recommendations to the President of Stockton University; and
- WHEREAS,** Dr. Bridges exemplifies a commitment to public service through the promotion of equitable access to higher education, as well as promoting resiliency in higher education institutions amidst the pandemic; and
- WHEREAS,** the President of Stockton University has determined that Dr. Bridges' record of excellence to the State of New Jersey, and the United States meets the criteria for nomination to receive an honorary degree; and
- WHEREAS,** the President of Stockton University recommends to the Board of Trustees that Dr. Bridges receive an honorary degree at the University's Commencement on Friday, May 13, 2022; therefore, be it
- RESOLVED,** that the Board of Trustees of Stockton University accepts the recommendation of the President and hereby authorizes the conferral of the Doctor of Public Service, *honoris causa*, degree upon Dr. Brian K. Bridges, at the University's Commencement on Friday, May 13, 2022.

February 23, 2022

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**CONFERRAL OF HONORARY DEGREE**

- WHEREAS,** Stockton University reviews candidates for honorary degrees; and
- WHEREAS,** honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to Stockton University, to the State of New Jersey, and/or to the United States and exceptional accomplishments in scholarship, research, and/or public service; and
- WHEREAS,** the President of Stockton University requested the Honorary Degree Committee review the qualifications of Mr. Jon F. Hanson, investor and entrepreneur in the real estate industry, for this honor; and the Committee has made recommendations to the President of Stockton University; and
- WHEREAS,** Mr. Hanson is the Chairman and founder of The Hampshire Companies, Chairman of the New Jersey Hall of Fame, and Chairman of the Board of Directors of the Atlantic City Development Corporation; and
- WHEREAS,** the President of Stockton University has determined that Mr. Hanson has exemplified significant philanthropy and service to the State of New Jersey; and meets the criteria for nomination to receive an honorary degree; and
- WHEREAS,** the President of Stockton University recommends to the Board of Trustees that Mr. Jon F. Hanson receive an honorary degree at the University's Commencement on Friday, May 13, 2022; therefore, be it
- RESOLVED,** that the Board of Trustees of Stockton University accepts the recommendation of the President and hereby authorizes the conferral of the Doctor of Public Service, *honoris causa*, degree upon Mr. Jon F. Hanson, at the University's Commencement on Friday, May 13, 2022.

February 23, 2022

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY23 HOUSING RENTS**

**WHEREAS,** the Board of Trustees of Stockton University is responsible for approving the annual rental rates for student housing; and

**WHEREAS,** the University is recommending that housing rates be increased to support operating and capital needs; therefore, be it

**RESOLVED,** that the Stockton University Board of Trustees approves the following rents at Stockton University for FY23:

	<u>Type</u>	<u>Fall 2021 &amp; Spring 2022 Rates Per Semester</u>	<u>Fall 2022 &amp; Spring 2023 Rates Per Semester</u>
<b>Housing 1</b>	2 Person Private	\$5,400	\$5,562
	4 Person Shared	\$5,002	\$5,052
	5 Person Shared	\$4,006	\$4,046
<b>Housing 2</b>	Single	\$5,085	\$5,187
	Double	\$4,348	\$4,435
	Triple	\$3,150	\$3,182
<b>Housing 3</b>	Single	\$5,134	\$5,237
	Double	\$4,325	\$4,412
	Reduced Rate Double	\$3,558	\$3,594
<b>Housing 4</b>	4 Person Shared	\$5,256	\$5,361
<b>Housing 5</b>	4 Person Private	\$6,162	\$6,285
<b>Chris Gaupp</b>	Double	\$4,477	\$4,567
	Triple	\$3,689	\$3,763
<b>Atlantic City</b>	Studio	\$6,012	\$6,252
	2 Person Private	\$5,816	\$6,049
	4 Person Shared	\$5,210	\$5,314
	4 Person Private	\$5,623	\$5,792
	6 Person Private	\$5,026	\$5,177
	<b>Weighted Average<sup>(1)</sup></b>	<b>\$4,638</b>	<b>\$4,722</b>
	<b>\$ Increase</b>		<b>\$84</b>
	<b>% Increase</b>		<b>1.81%</b>

**12 Month Housing Rents**

Winter: \$636

Summer: \$1,932

**Family Housing Atlantic City (per month)**

2 Bedroom Apartment: \$1,615

**Winter/Summer Daily Rate**

Stockton Students Bed: \$30

Non-Stockton Students Bed: \$40

Faculty/Staff Bed: \$55

**Housing Fees**

New Student Non-Refundable Deposit: \$150

Renewal Non-Refundable Deposit: \$50

Housing Cancellation: \$500

<sup>(1)</sup> Based on FY23 projected bed inventory

February 23, 2022

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY22-FY23 INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

<u>Vendors &amp; Categories</u>	<u>FY and Amount</u>
<u>Equipment Repair</u>	<b>Additional Amount Requested FY22-FY23: \$64,500</b>
	<b>Previously Approved Contract Amount FY21-FY22: <u>114,180</u></b>
<b>Accuspec Inc. (521018)</b>	<b>New Recommended Contract Total FY21-FY23: \$178,680</b>

This bid waiver increase will enable the Office of Facilities Planning and Construction to upgrade fifteen additional fume hood control systems in Unified Science Center I (“USC I”). The current fume hood controls are outdated, leading to insufficient face velocities. The speed at which the air is drawn into a fume hood is critical for safe and effective operation. If the speed is too high or too low it can compromise the performance of the fume hood, leaving those near the hood in danger. Accuspec will provide and install a control board upgrade, remove and replace the current fume hood monitor and sensors, install new sensors compatible with the upgraded control system, provide wiring services, and configure and test each fume hood control system for proper operation. Accuspec installed the original equipment and is familiar with the system and how the air circulates through the building and has already upgraded twenty-seven fume hood control systems in USC I. (Reference: N.J.S.A. 18A:64-56(a)[09]).

February 23, 2022

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY22 INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

<u>Vendor &amp; Category</u>	<u>FY and Amount</u>
<u>Professional Services</u>	<b>Additional Amount Requested FY 22: \$131,000</b>
	<b>Previously Approved Contract Amount FY 22: <u>75,000</u></b>
<b>Backes &amp; Hill, LLP (522031)</b>	<b>New Recommended Contract Total FY 22: \$206,000</b>

This bid waiver increase is necessary to extend the engagement of Backes & Hill, LLP to serve as the University’s Interim Director of Title IX and Equal Employment Opportunity (EEO) while the University continues its national search for a permanent Director. (Reference: N.J.S.A. 18A:64-56(a)[01]).

***Approved by the Executive Committee on February 4, 2022***

February 23, 2022



Office of the President  
P: 609.652.4521 • F: 609.652.4945

101 Vera King Farris Drive  
Galloway NJ 08205  
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## MEMORANDUM

**TO:** Harvey Kesselman, President

**FROM:** Susan Davenport, Executive Vice President and Chief of Staff

**DATE:** February 9, 2022

**SUBJECT:** Recommendation to Revise University Policy

I am pleased to request revision of the following policy for Board consideration and review as recommended by policy administrators:

- VI-10 Applicability of Civil Service Rules and Regulations
- VI-10.2 Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
- VI-10.3 Performance Evaluation
- VI-10.6 Agreements Resulting from Collective Negotiations
- VI-11.1 Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
- VI-12 Supplemental Compensation Upon Retirement
- VI-23 Managerial Hours of Work

I recommend the Board of Trustees conduct a First Reading at the February 23, 2022 meeting, followed by approval of the recommendation for a Second Reading and vote at the May 4, 2022 meeting.

## **Policy VI-10: Applicability of Civil Service Rules and Regulations**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Updated policy administrator's title
- No additional edits required

# STOCKTON UNIVERSITY



## POLICY

### Applicability of Civil Service Rules and Regulations

Policy Administrator: Associate Vice President for Human Resources

Authority: N.J.S.A. Title 11A and N.J.A.C. Title 4A

Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011;  
September 26, 2018; TBD

Index Cross-References:

Policy File Number: VI-10

Approved By: Board of Trustees

The Civil Service provisions contained in N.J.S.A. Title 11A, and the rules, regulations, and definitions contained in N.J.A.C. Title 4A will apply to all University positions and employment in the classified service.

### Review History:

	Date
Policy Administrator	10/21/2021
Divisional Executive	10/25/2021
General Counsel	11/18/2021
Cabinet	12/16/2021
President	12/16/2021
Board of Trustees	

**Policy VI-10.2: Faculty and Unclassified Staff Represented by the Stockton  
Federation of Teachers**

**Summary of Key Changes**

The Policy has been updated as follows:

- Updated Policy Administrator's title

# STOCKTON UNIVERSITY



## POLICY

### **Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers**

Policy Administrator: Associate Vice President for Human Resources  
Authority: N.J.S.A. 18A:64-6  
Effective Date: March 7, 1977; May 30, 2009; August 10, 2010; February 16, 2011; September 26, 2018; TBD  
Index Cross-References: Procedure 6110: Resignation from the University/  
Release from Contract  
Policy File Number: VI-10.2  
Approved By: Board of Trustees

Appointments to the faculty and unclassified staff represented by a bargaining unit of Stockton University are normally made for the period July 1 - June 30 for members of the unclassified staff and September 1 - June 30 for members of the faculty. Employees appointed after the start of the appointment period shall normally be appointed for the balance of the period. When the reappointment calendar or evaluation schedules prevent this timetable, the appointment may be made through June 30 of the following year.

All full-time employee's primary work obligation shall be to the University throughout the period of the employee's contractual relationship with the University. Employees who have signed a contract with the University shall be expected to carry out the terms and conditions of the contract throughout the period in which it is in effect.

Employees may be released from the obligations of their contract upon their request when such action is in the best interests of the University and does not interfere with the University's educational or operational needs.

#### Review History:

	Date
Policy Administrator	10/21/2021
Divisional Executive	10/25/2021
General Counsel	11/18/2021
Cabinet	12/16/2021
President	12/16/2021
Board of Trustees	

## **Policy VI-10.3: Performance Evaluation**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Minor grammatical changes.



## POLICY

### Performance Evaluation

Policy Administrator: Associate Vice President for Human Resources

Authority: N.J.S.A. 18A: 64-6

Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011; December 04, 2019; TBD

Index Cross-References: Procedure 6305 Performance Evaluation for Classified Employees; Procedure 6215 Managerial Performance Evaluation (MER)

Policy File Number: VI-10.3

Approved By: Board of Trustees

Stockton University is committed to achieving and maintaining high performance standards of staff that will continue to sustain and extend the excellence we have achieved. In support of this commitment, the University will conduct comprehensive evaluations for its employees as dictated by their respective job classifications. The performance evaluation provides valuable feedback and information to the employee and supervisor. The evaluation process also creates the opportunity for discussion related to the achievement of performance goals and objectives.

#### Review History:

	Date
Policy Administrator	10/21/2021
Divisional Executive	10/25/2021
General Counsel	11/18/2021
Cabinet	12/16/2021
President	12/16/2021
Board of Trustees	

## **Policy VI-10.6: Agreements Resulting from Collective Negotiations**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Update Administrator title

# STOCKTON UNIVERSITY



## POLICY

### Agreements Resulting from Collective Negotiations

Policy Administrator: Associate Vice President for Human Resources  
Authority: N.J.S.A. 18A:64-6 and 34:13A-1 et. seq.  
Effective Date: January 20, 1975; December 30, 2008; February 16, 2011,  
September 26, 2018; TBD  
Index Cross-References:  
Policy File Number: VI-10.6  
Approved By: Board of Trustees

This policy applies to all University employees in labor organizations certified by the New Jersey Public Employment Relations Commission as their majority representative for collective negotiations and conflict resolution.

It is the policy of Stockton University to comply with the provisions of the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. In so doing, this policy recognizes and provides for implementing the terms and conditions of employment agreed upon between the State of New Jersey and the various collective negotiation representatives of University employees and between the University and any collective negotiation representative authorized to locally negotiate and agree upon terms and conditions of employment with the University.

#### Review History:

	Date
Policy Administrator	11/04/2021
Divisional Executive	11/29/2021
General Counsel	12/16/2021
Cabinet	02/03/2022
President	02/03/2022
Board of Trustees	

**Policy VI-11.1: Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing**

**Summary of Key Changes**

The Policy has been updated as follows:

- Update Administrator title;
- Added clarity to Civil Service title with inclusion of Classified.
- Minor word smoothing and grammatical corrections

# STOCKTON UNIVERSITY



## POLICY

### Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing

Policy Administrator: Associate Vice President for Human Resources  
Authority: N.J.A.C. 4A:6-2.1  
Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011;  
September 26, 2018; TBD  
Index Cross-References: Policy VI-23 Managerial Hours of Work  
Policy File Number: VI-11.1  
Approved By: Board of Trustees

Departmental Office Hours - All University offices must have staff coverage, at a minimum, between 8:30 a.m. to 5:00 p.m. Monday through Friday. Staff may be required to implement staggered starting and departure times to conform to the required hours of operation. The Supervisors are responsible for adhering to the University's minimal hours of operation and ensuring appropriate staff coverage.

Work Week - Regardless of the scheduled starting time, the Civil Service Commission determines the standard hours for a work week for all Classified positions.

Lunch Periods - Lunch periods shall be no longer than one hour. The Supervisor may assign staggered lunch periods to provide adequate office coverage. All offices should always have complete telephone and office coverage; to assure coverage, advise co-workers whenever one must leave the office for any reason coverage.

Breaks - In accordance with the collective bargaining agreements, each employee will be given two 15-minute breaks. One is to be taken in the morning, and one in the afternoon. The unit supervisors will assign these breaks to assure proper staff coverage of their offices. These breaks may not be combined or used by the employee at the beginning or end of the day or lunch period.

Emergency Closing - The University will normally remain open to meet scheduled classes. This includes being open during periods of inclement weather. For purposes of this Policy, inclement weather shall mean an actual or imminent change in the weather that is serious enough to disrupt all or a material portion of the University operations. The President or a designee, shall determine whether a period of inclement weather requires the closing or curtailment of University operations. Evacuation of the University buildings, for example during report of a bomb scare, does not constitute the closing of the University and employees are expected to promptly return to the building at the end of the evacuation period.

If University facilities are ordered closed by the President or designee, then an excused non-chargeable absence will be granted to that group of employees specifically included in the emergency closing order. Unless notified that they or their shift is excused, essential employees are expected to report to work.

During inclement weather (for example a severe snowstorm) essential employees are

expected to report to work, exercising caution and prudence during their commute. Essential employees who are not present for duty will be charged accrued leave time.

Review History:

	Date
Policy Administrator	11/22/2021
Divisional Executive	11/30/2021
General Counsel	11/30/2021
Cabinet	12/16/2021
President	01/20/2022
Board of Trustees	

## **Policy VI-12: Supplemental Compensation Upon Retirement**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Updated Policy Administrator

# STOCKTON UNIVERSITY



## POLICY

### Supplemental Compensation Upon Retirement

Policy Administrator: Associate Vice President for Human Resource  
Authority: N.J.S.A. 18A:64-6; N.J.A.C. 4A:6-3.3  
Effective Date: January 11, 1977; May 30, 2009; August 10, 2010; February 16, 2011;  
September 26, 2018; TBD  
Index Cross-References:  
Policy File Number: VI-12  
Approved By: Board of Trustees

Upon retirement, employees, excluding faculty, are eligible for a lump sum payment for unused sick leave computed at one-half of the employee's daily rate up to a maximum of \$15,000.

#### Review History:

	Date
Policy Administrator	11/04/2021
Divisional Executive	11/23/2021
General Counsel	12/16/2021
Cabinet	01/26/2022
President	01/26/2022
Board of Trustees	

## **Policy VI-23: Managerial Hours of Work**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Updated Administrator's title
- One minor grammatical edit

# STOCKTON UNIVERSITY



## POLICY

### Managerial Hours of Work

Policy Administrator: Associate Vice President for Human Resources  
Authority: N.J.S.A. 18A:64-6  
Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011;  
September 26, 2018; TBD  
Index Cross-References: Policy VI-11.1 Office Hours, Work Week, Lunch Period,  
Breaks and Emergency Closing  
Policy File Number: VI-23  
Approved By: Board of Trustees

Managerial Employees are unclassified staff and not members of a bargaining unit. They are expected to work the number of hours each day necessary to fulfill their job responsibilities.

### Review History:

	Date
Policy Administrator	11/22/2021
Divisional Executive	11/30/2021
General Counsel	12/16/2021
Cabinet	01/26/2022
President	01/26/2022
Board of Trustees	

**STOCKTON UNIVERSITY****BOARD OF TRUSTEES****RESOLUTION****APPROVAL OF ACTION FOR UNIVERSITY POLICY**

**WHEREAS,** the Board of Trustees is responsible for establishing the policies of Stockton University; and

**WHEREAS,** the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

**WHEREAS,** the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

**WHEREAS,** the review of policies resulted in a recommendation by policy administrators to adopt the following updated policies:

- I-70 – Publications
- I-112 - Public Information
- VI-44 - Payment of Tuition, Fees and Indebtedness to the University
- VI-46 - Delinquent Accounts

The Board of Trustees has completed a first review of these policies on December 8, 2021, and therefore be it

**RESOLVED,** that the Board of Trustees approves adoption of these policies as recommended.

## **Policy I-70: Publications**

### **Summary of Key Changes**

The Policy has been updated as follows:

- No Changes.

# STOCKTON UNIVERSITY



## POLICY

### Publications

Policy Administrator: Executive Director of University Relations & Marketing  
Authority: N.J.S.A. 18A: 64-6 and N.J.S.A. 18A: 64-7  
Effective Date: August 21, 1977; February 16, 2011; September 26, 2018; TBD  
Index Cross-References:  
Policy File Number: I-70  
Approved By: Board of Trustees

Official University publications are created to provide members of the University community with current institutional policies, goals and operating procedures and to indicate standards by which individuals and the University can be evaluated.

While every effort is made to ensure the accuracy of the information contained in the publications, the University reserves the right to make changes and revisions without prior notice.

### Review History:

	Date
Policy Administrator	10/20/2021
Divisional Executive	10/29/2021
General Counsel	11/09/2021
Cabinet	11/16/2021
President	11/17/2021
Board of Trustees	

## **Policy I-112: Public Information**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Updated Policy Administrator to Executive Director of University Relations & Marketing.

# STOCKTON UNIVERSITY



## POLICY

### Public Information

Policy Administrator: Executive Director of University Relations & Marketing  
Authority: N.J.S.A. 18A:64-6  
Effective Date: January 29, 1975; February 16, 2011; September 26, 2018; TBD  
Index Cross-References: Procedure 1014: News Media Relations  
Policy File Number: I-112  
Approved By: Board of Trustees

The dissemination of public information for the University shall be the responsibility of the Office of University Relations & Marketing. All official news releases will be reviewed and approved by that office.

### Review History:

	Date
Policy Administrator	10/20/2021
Divisional Executive	10/29/2021
General Counsel	11/09/2021
Cabinet	11/16/2021
President	11/17/2021
Board of Trustees	

**Policy VI-44: Payment of Tuition, Fees and Indebtedness to the University**

**Summary of Key Changes**

The Policy has been updated as follows:

- Added Conditional Release of transcripts for Gainful Employment.

# STOCKTON UNIVERSITY



## POLICY

### Payment of Tuition, Fees and Indebtedness to the University

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A-64.6  
Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; September 26, 2018; TBD  
Index Cross-References:  
Policy File Number: VI-44  
Approved By: Board of Trustees

Students are expected to meet financial obligations as they accrue at the University. This includes tuition, fees, housing and meal plan charges that must be paid by the deadlines announced by the Bursar's Office.

A student indebted to the University for any reason will not be permitted to register. Final grades and transcripts\* will not be issued for a student unless all financial obligations to the University have been met. Tuition, fees, housing and meal plan charges paid after the announced deadlines will be subject to late payment fees.

Students may apply for a payment plan to defer all charges. However, enrollment in a payment plan must be completed by the payment due date. Non-payment of deferred tuition or receipt of a dishonored check may result in a cancellation of the student's registration for the term.

\* The conditional release of transcripts to third-party employers for students seeking gainful employment will be reviewed on a case-by-case basis by the University Bursar.

#### Review History:

	Date
Policy Administrator	10/21/2021
Divisional Executive	10/22/2021
General Counsel	11/09/2021
Cabinet	11/16/2021
President	11/17/2021
Board of Trustees	

## **Policy VI-46: Delinquent Accounts**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Changed reporting structure for Bursar from Admin/Finance to Enrollment Management;
- Added statement referring to the University's Bursar website.

# STOCKTON UNIVERSITY



## POLICY

### Delinquent Accounts

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A:64-8  
Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; September 26, 2018; TBD  
Index Cross-References:  
Policy File Number: VI-46  
Approved By: Board of Trustees

Acting for the President, the Chief Enrollment Management Officer will make every effort to collect delinquent accounts owed to the University.

The Bursar's Office on behalf of the Division of Enrollment Management will engage the services of a collection agency, through the applicable procurement process, when deemed advisable in collecting delinquent accounts.

The University maintains a public-facing webpage that clearly explains its collection process for delinquent accounts.

### Review History:

	Date
Policy Administrator	10/21/2021
Divisional Executive	10/22/2021
General Counsel	11/09/2021
Cabinet	11/16/2021
President	11/17/2021
Board of Trustees	

# **STOCKTON UNIVERSITY**

## **Board of Trustees**

**FEBRUARY 23, 2022**

## **PERSONNEL ACTIONS**

## **RESOLUTION**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION FOR PERSONNEL ACTIONS  
February 23, 2022**

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University:

**NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS**

Name	Title	Division	Effective Dates	Salary	Preauthorized
Austin, Anthony	Teaching Specialist, Health Science	AA	9/1/22 – 6/30/23	\$63,060	2/18/22
DeStasio, Joyce	Visiting Instructor in the Library (13D)/Public Services Librarian III	AA	1/18/22 – 6/30/22	\$61,013	1/13/22
Handy, Albert	Associate Director of Campus Public Safety	FO	2/28/22	\$110,000	
Heiko, Jethro	Engagement Specialist 75% (13M)	AA	1/18/22 – 6/30/23	\$69,662	1/14/22
Horan, Joseph	Interim Director of Human Resources	HRG	1/31/2022	\$120,000	1/24/22
Johnson, Nordia	Assistant Professor of Social Psychology	AA	9/1/22 – 6/30/24	\$72,548	1/12/22
Kase, Colleen	Instructor of Psychology or Assistant Professor of Psychology	AA	9/1/22 – 6/30/24	\$62,164 or \$69,525	1/13/22

All AFT salaries reflect the current schedules and are subject to change.

Faculty contract terms begin September 1<sup>st</sup>; salary is effective September 10<sup>th</sup> per 2019-2023 AFT Master Agreement.

Kosakowski, Jennifer	Executive Director, Research & Sponsored Programs	AA	2/26/22	\$140,000	
Puerta, Michelle	Admissions Recruiter Generalist	EM	1/31/22 – 6/30/23	\$57,975	1/28/22
Richards, Seth	Interim Associate Director, Office of Student Conduct	SA	1/18/2022	\$85,000	1/12/22
Snyder, Jeffrey	Assistant Professor of Physical Therapy	AA	9/1/22 – 6/30/24	\$83,310	2/18/22
Thakkar, Parth	Coordinator of Student Life Programming	SA	1/18/22 – 6/30/23	\$58,107	1/13/22

**FACULTY REAPPOINTMENTS (YR 2, PT, NTPP)**

Name	Title	Division	Effective Dates	Salary	Notes
Aarons, Jennifer	Teaching Specialist, Hospitality, Tourism and Event Management	AA	9/1/22 – 6/30/23	\$65,802	
Amadio, Monica	Teaching Specialist, Business Studies, Management	AA	9/1/22 – 6/30/23	\$65,802	
Arnone, Jacqueline	Assistant Professor of Nursing	AA	9/1/22 – 6/30/24	\$93,304	
Battle, Terrilyn	Assistant Professor of Counseling	AA	9/1/22 – 6/30/24	\$75,572	
Berbasov, Dmytro	Assistant Professor of Chemistry 75%	AA	9/1/22 – 6/30/24	\$65,749	
Castillo, Maria	Instructor of Spanish 75%	AA	9/1/22 – 6/30/24	\$57,809	

All AFT salaries reflect the current schedules and are subject to change.

Faculty contract terms begin September 1<sup>st</sup>; salary is effective September 10<sup>th</sup> per 2019-2023 AFT Master Agreement.

Chu, Hengyi Michael	Instructor of Computer Science 50%	AA	9/1/22 – 6/30/24	\$37,297	
Coffey, Kevin	Teaching Specialist, Biology	AA	9/1/22 – 6/30/23	\$69,622	
Corson, Jordan	Assistant Professor of Education	AA	9/1/22 – 6/30/24	\$78,596	
Eaton, Philip	Assistant Professor of Physics	AA	9/1/22 – 6/30/24	\$78,596	
Ehiobuche, Christian	Assistant Professor of Business Studies, Management Healthcare Administration	AA	9/1/22 – 6/30/24	\$89,972	
Ferguson, Robert	Teaching Specialist, Business Studies, Management	AA	9/1/22 – 6/30/23	\$68,545	
Fiedler, Marcia	Assistant Professor of Jewish Studies 75%	AA	9/1/22 – 6/30/24	\$70,285	
Hussein, Mariam	Teaching Specialist, Math & First-Year Studies	AA	9/1/22 – 6/30/23	\$67,136	
Kening, Phillip	Instructor of Business Studies, Marketing 50%	AA	9/1/22 – 6/30/24	\$42,501	
Keough, Shannon	Teaching Specialist, Mathematics	AA	9/1/22 – 6/30/23	\$67,136	
Magrum, Eric	Assistant Professor of Exercise Science	AA	9/1/22 – 6/30/24	\$89,972	
Maslanik, Kelly	Clinical Specialist, Communication Disorders	AA	7/1/22 – 6/30/23	\$76,647	
McKnight, William	Teaching Specialist, Criminal Justice	AA	9/1/22 – 6/30/23	\$67,136	

All AFT salaries reflect the current schedules and are subject to change.

Faculty contract terms begin September 1<sup>st</sup>; salary is effective September 10<sup>th</sup> per 2019-2023 AFT Master Agreement.

Miller, Richard	Assistant Professor of Jewish Studies 50%	AA	9/1/22 – 6/30/24	\$45,345	
Pullman-Bernstein, Susan	Clinical Specialist, Occupational Therapy	AA	7/1/22 – 6/30/23	\$89,972	
Rosenthal, Toby	Teaching Specialist, Communication Studies, Media Production	AA	7/1/22 – 6/30/23	\$75,572	
Seyler, Lauren	Assistant Professor of Biology	AA	9/1/22 – 6/30/24	\$81,619	
Snyder, Christine	Assistant Professor of Chemistry 75%	AA	9/1/22 – 6/30/24	\$65,749	
Sohns, Dawn	Teaching Specialist, Communication Studies/Public Relations & Advertising	AA	9/1/22 – 6/30/23	\$59,678	
Tulino, Daniel	Assistant Professor of Education	AA	9/1/22 – 6/30/24	\$78,596	
Villar, Benita	Instructor of Physics 66%	AA	9/1/22 – 6/30/24	\$51,335	
Wohlrab, Aaron	Assistant Professor of Chemistry 50%	AA	9/1/22 – 6/30/24	\$46,856	

**AFT PROFESSIONAL STAFF REAPPOINTMENTS (YR 1, 2, PT, MID-YEAR HIRES)**

Name	Title	Division	Effective Dates	Salary	Notes
Ambrose, David	Field Research Technician 75% (13M)	AA	7/1/22 – 6/30/23	\$42,894	
Barone, Teresa	Assistant Director, Women's, Gender & Sexuality Center	SA	7/1/22 – 6/30/23	\$76,647	

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Bowman, Victoria	Academic Advisor	AA	7/1/22 – 6/30/23	\$60,455	
Cavezza, Renee	Interprofessional Accreditation Specialist/Technology Facilitator	AA	7/1/22 – 6/30/23	\$60,455	
D'Ambrosio, Evan	Environmental Field Specialist & Data Analyst (13M)	AA	7/1/22 – 6/30/23	\$52,221	
Deibert, Frances	Office Manager (13M)	AA	7/1/22 – 6/30/23	\$54,707	
Dottoli, Marielena	Assistant Director of Financial Aid, Communications & Outreach	EM	7/1/22 – 6/30/23	\$57,574	
Dukes, Jeffrey	PHYS Professional Services Specialist 4 75%	AA	7/1/22 – 6/30/23	\$48,487	
Feil, Christine	Case Management Specialist	SA	7/1/22 – 6/30/23	\$71,979	
Gawlak, Richard	Head Baseball Coach	SA	7/1/22 – 6/30/23	\$66,217	
Hegarty, Ryan	Research Assistant 75% (13M)	AA	7/1/22 – 6/30/23	\$44,759	
Janik, Steven	Athletic Trainer	SA	8/1/22 – 5/31/23	\$63,336	
Jones, Ashley	Assistant Director, Military and Veteran Success Center	SA	7/1/22 – 6/30/23	\$57,574	
Kanaley, Sheila	Professional Services Specialist 4 75%	AA	9/1/22 – 6/30/23	\$49,924	
Lacy, Sarah	Liaison for Event Planning & Promotion	AA	7/1/22 – 6/30/23	\$57,193	

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Laurino, Melissa	Animal Care Specialist 75%	AA	7/1/22 – 6/30/23	\$50,352	
Lee, Ayisha	Assistant Director of Alumni Relations	EVP	7/1/22 – 6/30/23	\$71,288	
Lill, Christine	Assistant Coordinator of Field Education in Social Work 50%	AA	9/1/22 – 6/30/23	\$38,539	
Maguire, Gina	Professional Services Specialist 3 60%	AA	7/1/22 – 6/30/23	\$43,187	
Marcus, Steven	Coordinator of Holocaust & Genocide Dual Credit Consortia 75%	AA	9/1/22 – 6/30/23	\$48,315	
Masters, Joseph	Assistant Athletic Trainer 50%	SA	8/15/22 – 6/15/23	\$33,568	
Maurice, Alyssa	Research Associate, William J. Hughes Center for Public Policy	AA	7/1/22 – 6/30/23	\$78,596	
McKeage, Robert	Professional Services Specialist 4	AA	7/1/22 – 6/30/23	\$74,593	
Naber, Naheel	Student Success Coach EOF (13M)	SA	7/1/22 – 6/30/23	\$69,098	
O’Connell, Bridget	Professional Services Specialist 4	AA	7/1/22 – 6/30/23	\$67,136	
O’Hanlon-Keys, Erin	Coordinator of Service Learning	AA	7/1/22 – 6/30/23	\$72,549	
Risch, Kevin	Environmental Specialist 1 (13M)	AA	7/1/22 – 6/30/23	\$52,221	
Robinson, Tyre’	Goals Gear Up Counselor (13M)	EM	7/1/22 – 6/30/23	\$52,221	

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Ruli, Flora	Student Success Coach EOF (13M)	SA	7/1/22 – 6/30/23	\$71,979	
Smith-Johnson, Haashim	Admissions & EOF Recruiter	EM	7/1/22 – 6/30/23	\$63,060	
Talian, Grace	Assistant Director of Admissions	EM	12/9/21 – 6/30/23	\$64,065	Structural Reclassification
Tompkins, Karen	Professional Services Specialist 4 60%	AA	7/1/22 – 6/30/23	\$35,807	

### STRUCTURAL RECLASSIFICATIONS

Name	Title	Division	Effective Dates	Salary	Preauthorized
Deibert, Matthew	Environmental Specialist & GIS Team Leader (13M)	AA	12/9/21 – 6/30/23	\$55,338	
Lisk, Tracy	Assistant Director of Admissions	EM	12/9/21 – 6/30/23	\$95,365	

### EMERITUS STATUS

Name	Title	Division	Effective Dates	Notes
Hood, Carra	Associate Professor of Writing	AA	7/1/22	
Lubenow, William	Distinguished Professor of History	AA	2/1/22	

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Faculty contract terms begin September 1<sup>st</sup>; salary is effective September 10<sup>th</sup> per 2019-2023 AFT Master Agreement.

## RETIREMENTS

Name	Title	Division	Effective Dates	Notes
Boyle, John	Teaching Specialist, Business Studies, Accounting	AA	7/1/22	
Hood, Carra	Associate Professor of Writing	AA	7/1/22	
LoSasso, Joseph	Registrar	AA	7/1/22	
Lubenow, William	Distinguished Professor of History	AA	2/1/22	
Mecouch, Terra	Assistant Director of Financial Aid	EM	5/1/22	
Worthington, Arthur	Associate Professor of Business Studies, Management	AA	7/1/22	
Yost, Linda	Associate Director of Athletics	SA	3/1/22	

## RESIGNATIONS

Name	Title	Division	Effective Dates	Notes
Amandeo, Richard	Admissions Recruiter Generalist	EM	3/11/22	
Bense, Heather	Associate Director, Counseling and Psychological Services	SA	1/12/22	

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Faculty contract terms begin September 1<sup>st</sup>; salary is effective September 10<sup>th</sup> per 2019-2023 AFT Master Agreement.

Jain, Naveen	Assistant Professor of Business Studies, Management	AA	12/22/21	
Johnson, Nordia	Director of Academic Achievement Programs	SA	12/31/21	
Kluesner, Emma	Associate Director of Academic Advising and Coordinator of Testing	AA	1/7/22	
Koovits, Keddi	Academic Fieldwork Coordinator, Nursing	AA	6/30/22	
Leitner, Lewis	Professor of Business Studies, Management 66%	AA	6/30/22	

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**STOCKTON**  
UNIVERSITY

**BACKGROUND STATEMENT**

**Anthony W. Austin**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy, Experimental Psychology Ohio University, Athens, OH	2011
Master of Arts, Experimental Psychology Cleveland State University, Cleveland, OH	2006
Bachelor of Science, Psychology Tennessee Technological University, Cookeville, TN	2003

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Psychology Stockton University, Galloway, NJ	2018-2021
Assistant Professor of Psychology University of Arkansas, Pine Bluff, AR	2014-2018
Postdoctoral Fellow Montreal Behavioural Medicine Centre, Montreal, QC	2011-2014

**III. OTHER INFORMATION**

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Dr. Austin has a Ph.D. in Experimental Psychology, a master's degree in Experimental Psychology, and a bachelor's degree in Psychology. He was recently a Visiting Assistant Professor of Psychology at Stockton University. Dr. Austin has completed multiple fellowships, including a Fulbright to study "Mechanisms Linking Acute Psychological Stress and Clotting of the Blood" at University Hospital of Bern, in Switzerland. Dr. Austin has an impressive record of publications and presentations, many of which have involved students in his research. Dr. Austin brings much needed experience teaching health statistics to the BSHP program, along with valuable experience precepting students.

**RECOMMENDED FOR:**  
Teaching Specialist, Health Science

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Joyce DeStasio**

**I. EDUCATIONAL BACKGROUND**

Master of Information, Library and Information Science 2022  
Rutgers University, New Brunswick, NJ

Bachelor of Art, English 2005  
Saint Joseph's University, Philadelphia, PA

**II. PROFESSIONAL EXPERIENCE**

Library Services Assistant 2021 - present  
AtlantiCare Health Sciences Library, Atlantic City, NJ

Library Graduate Intern 2021-2021  
Stockton University, Galloway, NJ

Account Services Director 2007-2021  
One Trick Pony, Hammonton, NJ

Managing Editorial Assistant 2005-2007  
Simon & Schuster, New York, NY

**III. OTHER INFORMATION**

Member, New Jersey Library Association  
Member, American Library Association  
Member, Association of College & Research Libraries

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Ms. Joyce DeStasio is a library professional and recent graduate. She served as a graduate intern in the Richard E. Bjork Library at Stockton University. Ms. DeStasio recently earned her Master of Information with a concentration in Library and Information Science at Rutgers University. She has illustrated experience in cataloging and library technology, having recently began creating the first catalog for the AtlantiCare Health Sciences Library. Ms. DeStasio is a member of the New Jersey Library Association, American Library Association, and Association of College & Research Libraries.

**RECOMMENDED FOR:**

**Public Services Librarian III/Visiting Instructor in the Library (13D)**

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Albert Handy**

**I. EDUCATIONAL BACKGROUND**

Masters Degree in Administrative Science Fairleigh Dickinson University, NJ	July 2016
Bachelors Degree in Public Science Fairleigh Dickinson University, NJ	Sept. 2012

**II. PROFESSIONAL EXPERIENCE**

Deputy Chief of Police Police Department, Camden County, NJ	Feb. 2018-June 2020
Police Captain Police Department, Camden County, NJ	April 2013-Feb.2018
Police Captain Police Department, Camden City, NJ	March 2003-April 2003
Police Lieutenant/Sergeant/Detective Police Department, Camden County, NJ	Sept. 1991-March 2003

**III. OTHER INFORMATION**

Completed: West Point Command and Leadership Program (NJ State Association of Chiefs of Police Command Leadership Academy), Rutgers University Manager Leadership Development course, Penn State University Leadership and Command course.  
Extensive training and development: Emergency Management, Incident Command, and related areas. Accomplished the FEMA Professional Development Series certification.

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Albert Handy has over 30 years of law enforcement and emergency management experience. He directed the Camden County Police Department's COVID response and mitigation by developing the operations plans and safety protocols. He has led various large scale multi-agency collaborations and task forces for both emergency management and law enforcement endeavors. His experiences align with the needs of the University for a person that can develop, implement and maintain a comprehensive program in the areas of public safety, security, law enforcement, emergency management and emergency response.

**RECOMMENDED FOR:**  
Associate Director of Campus Public Safety

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jethro Heiko**

**I. EDUCATIONAL BACKGROUND**

B.A., Philosophy, History, and African-American Studies 1996  
University of Massachusetts Amherst, Amherst, MA

**II. PROFESSIONAL EXPERIENCE**

Partner 2017 - 2021  
Dissent and Company, Philadelphia, PA

CEO 2015 - 2019  
Common Practice, Elkins Park, PA

Partner 2005 - 2021  
Common Practice, Elkins Park, PA

Director of Organizing 1996 - 2003  
Fenway Community Development Corporation, Boston, MA

**III. OTHER INFORMATION**

2019 - 2021 Board of Directors, Oak Lane Community Action Association  
2017 - 2019 Board of Directors, Center for the Rights and Interests of the Elderly  
2008 - 2012 Board of Directors, Bread and Rose Community Fund  
1998 - 2003 Board of Directors, Resource Generation

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Jethro Heiko is a regional expert in community engagement with 25 years of professional experience. He has several years of harvesting maple sap and making syrup, including the development of his own urban tapping operation. Importantly, he assisted with the development of this new grant. Jethro has a deep level of engagement with the individuals who will be participating on this grant, and is essential to the successful operation of this grant.

**RECOMMENDED FOR:**  
Engagement Specialist 75% (13M)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Joseph Horan**

**I. EDUCATIONAL BACKGROUND**

Juris Doctorate May 1992  
Rutgers School of Law, Newark NJ

Bachelor of Arts in Philosophy May 1989  
Rutgers College, New Brunswick, NJ

**II. PROFESSIONAL EXPERIENCE**

Non-Equity Partner Sept. 2020-Present  
Vaughan Baio & Partners, New Brunswick, NJ

Associate Attorney May 2017-Sept. 2020  
Jasinski, P.C., Newark, NJ

Director of the Office of Employee Relations Sept. 2016-May 2017  
New Jersey Department of Children and Families, NJ

Manager of Employee Relations Aug. 2011-Sept. 2016  
New Jersey State Parole Board, NJ

Deputy Attorney General 2005-2011  
New Jersey Office of the Attorney General, Office of EEO, NJ

**III. OTHER INFORMATION**

Deputy Attorney General, NJ Division of Law, Tort Litigation Section, 1996-2000 & 2001-2005

Staff Attorney, Zipp & Tannenbaum, Jamesburg, NJ, 2000-2001

Deputy Attorney General, NJ Division of Law, Treasury Section, 1994-1996

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Mr. Horan has extensive experience with the state of New Jersey and all union contracts within the state, including those represented at Stockton. He has spent over 20 years working in Labor and Employment Law, reviewing grievances, handling appeals and involved with contract negotiations and other issues. Mr. Horan's extensive background will make an instant contribution in the Office of Human Resources.

**RECOMMENDED FOR:**  
Interim Director of Human Resources

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Nordia Johnson**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Michigan State University, East Lansing, Michigan	2017
M.A., Michigan State University, East Lansing, Michigan	2015
B.A., Hofstra University, Hempstead, New York	2013

**II. PROFESSIONAL EXPERIENCE**

Stockton University, Director of Academic Achievement Programs, Galloway, New Jersey	July 2019-Present
Adjunct Faculty, Stockton University, Galloway, New Jersey	2020-2021
Instructor, Michigan State University, Michigan (Psy 371 & 372)	2015-2017
Course Development Assistant, Michigan State University, Michigan	Jan 2015-Aug 2015
Teaching Assistant, Michigan State University, Michigan (Psy 344) Instructor, (Psy 490)	Aug 2013-Dec 2014

**III. OTHER INFORMATION**

Nordia Johnson was a Research Assistant at Michigan State University from 2011 through 2017. She has professional affiliations with NASPA Student Affairs Professionals in Higher Education, Society for Community Research and Action (SCRA), Society for Research on Adolescence (SRA), Phi Beta Kappa, Psi Chi, Golden Key International Honors Society, and Phi Eta Sigma.

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Dr. Nordia Johnson received her Ph.D. from Michigan State University in Ecological-Community Psychology with a Concentration in Minority Student Success in Higher Education. Her dissertation fits nicely with the scope of this position: *Shifting the Focus: The Role of Institutional and Racial/Ethnic Protective Factors in Promoting Resilience among Black and Latina College Women*. Nordia has co-authored several publications and has presented at several conferences. She will be an asset to our Psychology program in the School of Social & Behavioral Science.

**RECOMMENDED FOR:**  
Assistant Professor of Social Psychology

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Colleen A. Kase**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Counseling Psychology, University of Maryland, College Park	Expected Summer 2022
M.S. Counseling Psychology, University of Maryland, College Park	December 2018
B.A., Psychology, University of Pennsylvania	May 2014

**II. PROFESSIONAL EXPERIENCE**

Teaching Assistant, Multicultural Psychology in the U.S., University of Maryland, College Park	Spring 2021
Instructor of Record, Social Psychology, University of Maryland, College Park	Fall 2020
Instructor of Record, Psychology of Interpersonal Relationships, University of Maryland, College Park	Fall 2019-Spring 2020

**III. OTHER INFORMATION**

Colleen Kase has held research positions at University of Maryland, Drexel University and University of Pennsylvania from 2011 through 2021. She has also engaged in Clinical & Supervisory Activities at Temple University.

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Colleen Kase anticipates receiving her Ph.D. from the University of Maryland - Summer of 2022 in Counseling Psychology. She has pedagogical training from 2018 through Fall of 2020 in Advancing Anti-Racist Education, University Teaching and Diversity & Inclusion at the University of Maryland and was a Teaching Assistant from 2018 through Spring 2021 and the Instructor of Record in Social Psychology and Psychology of Interpersonal Relationships. Colleen has authored and co-authored several articles in peer-reviewed journals.

**RECOMMENDED FOR:**  
Instructor of Psychology



## BACKGROUND STATEMENT

### Jennifer Kosakowski

#### I. EDUCATIONAL BACKGROUND

Master of Arts, Culture and Theory University of California, Irvine, CA	2014
Master of Arts, English and American Literature New York University, New York, NY	2007
Bachelor of Arts, English Literature Rutgers University, New Brunswick, NJ	2003

#### II. PROFESSIONAL EXPERIENCE

Interim Executive Director, Research and Sponsored Programs Stockton University, Galloway, NJ	2021-2022
Executive Director of Development Stockton University, Galloway, NJ	2021-2022
Director of Development Stockton University, Galloway, NJ	2019-2021
Director of Corporate and Foundation Relations Seton Hall University, South Orange, NJ	2016-2019
Director of Development Columbia University Medical Center, New York, NY	2014-2016

#### III. OTHER INFORMATION

- Member, Council for Advancement and Support of Education
- Member, Network of Academic Corporate Relations Officers
- Member, Association for Corporate Growth, NJ Chapter
- Member, Women in Development

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Ms. Kosakowski has served as the Interim Executive Director, Office of Research and Sponsored Programs since 2021. She earned her Master of Art in Culture and Theory from University of California Irvine. Ms. Kosakowski most recently managed over \$5.7 million in private funding for the University and assisted faculty in applying for a \$20 million grant from an international foundation. She established the inaugural Corporate and Foundation Relations program for the University Foundation. Ms. Kosakowski's professional experience and academic acumen prepare her well for the position of Executive Director, Office of Research and Sponsored Programs.

#### **RECOMMENDED FOR:**

**Executive Director, Office of Research and Sponsored Programs**

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Michelle Puerta**

**I. EDUCATIONAL BACKGROUND**

M.A., Student Affairs in Higher Education Indiana University of Pennsylvania, Indiana, PA	2021
B.S., Public Health Stockton University, Galloway, NJ	2015

**II. PROFESSIONAL EXPERIENCE**

Admissions Recruiter Stockton University, Galloway, NJ	2021-Present
Health and Wellness Promotion, Graduate Assistant Indiana University of Pennsylvania, Indiana, PA	2019-2021
Multicultural Student Leadership & Engagement, Graduate Intern Indiana University of Pennsylvania, Indiana, PA	2021
Social Equity and Title IX Office, Graduate Intern Indiana University of Pennsylvania, Indiana, PA	2020

**III. OTHER INFORMATION**

CHI UPSILON SIGMA NATIONAL LATIN SORORITY INC., December 2018-August 2019

- Gamma Alpha Founding Sister, Stockton University
- Gamma Alpha Alumni Advisor
- Omega Mu Graduate Chapter

Hispanic Heritage Council, Indiana University of Pennsylvania

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Ms. Puerta brings a wealth of higher education knowledge as well as recruitment experience. Her experience as a TES in the position and leadership experience as a professional has proven that she will be an asset to Stockton.

**RECOMMENDED FOR:**  
Admissions Recruiter Generalist

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Seth Richards**

**I. EDUCATIONAL BACKGROUND**

Master of Social Work (MSW) Rutgers, the State University of New Jersey, New Brunswick, NJ	August 2018
Bachelor of Arts (BA), Major in Social Work & Psychology Rutgers, the State University of New Jersey, New Brunswick, NJ	May 2013

**II. PROFESSIONAL EXPERIENCE**

Director of Residential Life Georgian Court University - Lakewood Campus	1/2020- Present
Community Director Bucknell University - Lewisburg Campus, Lewisburg, PA	6/2019 – 1/2020
Resident Director George Mason University – Fairfax Campus, Fairfax, VA	10/2017 - 5/2019
Assistant Director of Residence Life Monroe College - New Rochelle Campus, New Rochelle, NY	8/2015 - 8/2017
Family Service Specialist, Adolescent Unit Division of Child Protection and Permanency	7/2013 - 8/2015

**III. OTHER INFORMATION**

Program Director – Student Development Program (Monroe College), 9/2015-8/2017  
Teaching Experience: Professor – UNIV 150, 9/2018-1/2019  
Teaching Experience: Professor – UNIV 332, 9/2017-5/2019

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The candidate exceeded the requirements related to education, experience, and skill set. He was highly recommended for the position. He has an advance degree, experienced Social Work professional, and a dynamic experience working and supervising in social services, student affairs (higher education), administration, student learning and development. Furthermore, he possesses an exceptional set of skills ranging from technical skills to interpersonal skills that were demonstrated in employment history and professional references.

**RECOMMENDED FOR:**

Interim Associate Director, Office of Student Conduct

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jeffrey J. Snyder**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy, Environmental Health Sciences New York University, New York, NY	2019
Master of Arts, Ergonomics & Biomechanics New York University, New York, NY	1992
Bachelor of Science, Physical Therapy New York University, New York, NY	1981

**II. PROFESSIONAL EXPERIENCE**

President and Physical Therapist Shore Orthopedic and Athletic Rehabilitation, PA, Sea Girt, NJ	1988-2015
Adjunct Professor, School of Osteopathic Medicine University of Medicine and Dentistry of New Jersey, Stratford, NJ	1995
Clinical Assistant Professor, School of Health Professions University of Medicine and Dentistry of New Jersey, Stratford, NJ	1992-1998
Director of Physical Therapy Ocean Physiotherapy Centre, Neptune, NJ	1982-1988
Physical Therapist Bayshore Community Hospital, Holmdel, NJ	1981-1983

**III. OTHER INFORMATION**

2017 Leadership Award — American Physical Therapy Association of NJ

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Dr. Jeffrey Snyder holds a Ph.D. in Environmental Health Sciences, a master's degree in Ergonomics and Biomechanics, and a baccalaureate degree in Physical Therapy. He was a Clinical Assistant Professor of Physical Therapy for six years at the University of Medicine and Dentistry of New Jersey. He is board-certified in Orthopedics by the American Board of Physical Therapy Specialties and is Certified by the McKenzie Institute. He has served in several leadership positions in the NJ Chapter of the American Physical Therapy Association. Dr. Snyder's academic experience and clinical expertise prepare him well for the position of Assistant Professor of Physical Therapy.

**RECOMMENDED FOR:**  
Assistant Professor of Physical Therapy

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Parth Thakkar**

**I. EDUCATIONAL BACKGROUND**

Masters in Arts in Higher Education, Virginia Polytechnic Institute and State University , Blacksburg, VA May 2020

Bachelor of Arts in Applied Physics - Minor in Business Studies, Stockton University, Galloway, NJ May 2017

**II. PROFESSIONAL EXPERIENCE**

Graduate Assistant, New Student and Family Programs Virginia Polytechnic Institute and State University Aug. 2018 - May 2020

Learning Assistant Program Mentor Virginia Polytechnic Institute and State University Sept 2019 - May 2020

NODA Intern, Undergraduate Admissions and Orientation University of South Florida May 2019 - Aug. 2019

A Intern, Undergraduate Admissions and Orientation University of South Florida Jan. 2019 - May 2019

**III. OTHER INFORMATION**

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This candidate has extensive experience with large event planning, student leadership training, and has been highly recommended for the position. In addition, the candidate possesses technical skills and true dedication to working with diverse populations of students.

**RECOMMENDED FOR:**  
Coordinator of Student Life Programming