



## STOCKTON UNIVERSITY BOARD OF TRUSTEES MEETING

WEDNESDAY, SEPTEMBER 20, 2017

### AGENDA

The Meeting will open to the public at 12:15 p.m. in Conference Room K-203k. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

**The Board will reconvene for the Open Public meeting at 3:30 p.m. in the Campus Center, Board of Trustees Room.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 11, 2017, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/ Bursar's Office at the University, the *Press of Atlantic City*, the *Daily Journal*, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) Call to Order and Roll Call
- 2) [Approval of Regular Open Session Meeting Minutes of July 5, 2017](#)
- 3) [Approval of Retreat Open Session Minutes of July 6, 2017](#)
- 4) [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

- 5) Oath of Office, Mr. Deon Davis, newly elected Student Trustee Alternate: **Trustee Deininger and Dr. Kesselman**

- 6) [Resolution: 2017-18 Slate of Officers](#)
- 7) Chairperson's Report: **Trustee Deininger**
- 8) President's Report: **Dr. Kesselman**
  - **School of Health Sciences Leadership Award**, presented to Dr. Alvin Ong, Rothman Institute
  - **Check Presentation:** 9<sup>th</sup> Annual G. Larry James Legacy Ride Scholarship
- 9) Committee Reports

- Academic Affairs and Planning Committee Report: **Trustee Dolce, Chair**

[Resolution: Building Teacher Leadership Capacity Grant, Year 3 of 3](#)

**Information item:**

- [Scholarly & Professional Activity, 2016-17](#)

- Student Affairs Committee Report: **Trustee Worthington, Chair**

**Information items:**

- 2017 Summer Session – Final Census Enrollment Statistics and 2017 Preliminary Enrollment Report – Fall 2017 First-Time Freshman, Transfer, and Graduate Update: **John Iacovelli, Dean of Enrollment Management**

- Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

**Resolutions by Consent Agenda:**

- [FY18-FY22 Bid Waivers](#)
- [FY17-FY18 Increases in Bid-Waivered Contracts](#)
- [FY19 Capital Budget Submission](#)
- [FY18 Increases in Bid-Waivered Contracts](#) (Pre-Approved by the Executive Committee on August 2 and 10, 2017)
- [FY18 Bid Waivers](#) (Pre-Approved by the Executive Committee on August 10 and 28, 2017)

**Information Items:**

- Contracts Awarded
- Operational Budget Status Report & Expenditure Report

- Audit Committee Report: **Trustee Ciccone, Chair**

- Buildings and Grounds Committee Report: **Trustee Schoffer, Esq., Chair**
- Development Committee Report: **Trustee Jacobson, Esq., Chair**
- Investment Committee Report: **Trustee Ellis, Chair**

9) **Resolution:** Personnel Actions: **Trustee Deininger, Chair**

10) Other Business

11) Comments from the Board of Trustees/Public

The next regularly scheduled meeting of the Board of Trustees will be held at 4:30 p.m. on Wednesday, December 6, 2017 in the Campus Center, Board of Trustees Room.

Adjournment

**DRAFT  
STOCKTON UNIVERSITY  
BOARD OF TRUSTEES MEETING  
OPEN PUBLIC MINUTES  
July 5, 2017**

<b>Trustees Present</b>	Ms. Mady Deininger, ('80), Chair Mr. Raymond R. Ciccone, CPA ('79), Secretary Ellen D. Bailey, Esq. Dr. Nancy Davis Mr. Andy Dolce Mr. Stanley M. Ellis Ms. Nelida Valentin ('86) Mrs. Meg Worthington Mr. Cristian Moreno, Student Trustee Dr. Harvey Kesselman, President and Ex Officio Dr. Susan Davenport, Executive Vice President and Chief of Staff and Assistant Secretary to the Board
<b>Absent</b>	Michael Jacobson, Esq. Leo B. Schoffer, Esq., Vice Chair Mr. Ike Ejikeme, Student Trustee Alternate
<b>Call to Order</b>	Chairperson Deininger called the meeting to order at 12:15 p.m. on Wednesday, July 5, 2017 in the President's Conference Room, K-203k. On November 1, 2016, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Business Services/Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i> ; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.  <b>Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.</b>
<b>Comments from Faculty Leadership</b>	Dr. Rodger Jackson, President of Stockton Federation of Teachers (SFT), and Dr. Donnetrice Allison, President of the Faculty Senate, updated the Board on issues related to the tentative AFT agreement.
<b>Approval of Open Public Regular Meeting Minutes of May 3, 2017</b>	<b>Upon a motion duly made by Trustee Dolce and seconded by Trustee Ellis, the Board voted to adopt the minutes of the May 3, 2017 Open Public Meeting.</b>
<b>Resolution to Meet in Closed Session</b>	<b>Upon a motion duly made by Trustee Ellis and seconded by Trustee Bailey, the Board voted to meet in closed session at 1:15 p.m.</b>
<b>Reconvene of Open Public Meeting</b>	Chairperson Deininger reconvened the Open Public Meeting at 4:30 p.m.
<b>Chairperson's Report</b>	Chairperson Deininger thanked everyone for attending the meeting and called upon President Kesselman to give his report.
<b>President's Report</b>	President Kesselman expressed gratitude and excitement with regard to the 168 additional State-funded positions approved in the newly adopted NJ State Budget. The positions equate to an additional \$4 million to the FY18

	<p>operating budget, and will enable the University to hire the necessary faculty and personnel critical for the Atlantic City campus.</p> <p>President Kesselman introduced Claire Lowe, the <i>AC Press</i> reporter replacing Diane D'Amico who is joining Stockton as Director of News and Media Relations.</p> <p>Trish Collins, President of the Council of Black Faculty and Staff, presented a \$15,000 scholarship check for undergraduate, graduate and doctoral recipients. Since 1981, the Council has awarded more than \$300,000 in scholarships to 232 students. The Council will hold its next Scholarship Dinner on November 10, 2017.</p> <p>President Kesselman presented Trustee Cristian Moreno with a Certificate of Appreciation for his outstanding leadership, service and contributions since 2015 to the Board of Trustees. Cristian graduated in May 2017 with a B.A. in Political Science, and will be working in Washington, DC at the Migration Policy Institute reviewing proposed immigration laws at the state and federal levels. In his comments, Cristian thanked his mother and President Kesselman for their support.</p> <p>President Kesselman announced Katherine and Leo Ullman's generous commitment to establish the Ullman Family Holocaust Memorial Room, as part of the Sara and Sam Schoffer Holocaust Resource Center. The Ullman's commitment is the catalyst gift of a soon-to-be-announced fundraising campaign to expand the physical footprint of the Sara and Sam Schoffer Holocaust Resource Center as well as enhance its programming efforts. GENS Dean Robert Gregg presented depictions of the faculty, staff, and student space, and spoke of the 21,000 visitors to the HRC each year as well as the large number of students taught Holocaust and Genocide Studies courses.</p> <p>Peter Baratta, Chief Planning Officer, presented on the 2020 process, highlighting the following:</p> <ul style="list-style-type: none"> <li>• Initiative began in 2008; Steering Committee's goal to develop a clear vision (2020 vision) for Stockton's long-term growth and development;</li> <li>• Annual budget amount of \$300,000 has remained consistent;</li> <li>• Funded 68 projects to date, with approximately 140 faculty, staff, and students participating in the review process;</li> <li>• Highlighted projects in 2016-17 - the student space flight experiment program and the Troy to Ithaca student tour program for student veterans.</li> </ul>
<p><b>Academic Affairs &amp; Planning Committee Report</b></p>	<p>Trustee Dolce stated the AA&amp;P Committee met earlier in the day, thanked the faculty for working on new program development, and called upon Dr. Lori Vermeulen, Provost and Vice President for Academic Affairs, to report. Provost Vermeulen presented three resolutions and three information items:</p> <p>Resolutions:</p> <ul style="list-style-type: none"> <li>• Authorization to Accept an Award from the NJ Department of Children and Families (NJDCF) for the Child Welfare Institute (CWEI) and to Certify the Accuracy of the Contracts Commitments;</li> </ul>

	<ul style="list-style-type: none"> <li>• Mathematics and Science Partnership Grant, Year 2 of 2;</li> <li>• To Offer a Doctoral Program in Nursing Practice (DNP).</li> </ul> <p><b>Upon a motion duly made by Trustee Bailey and seconded by Trustee Davis, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>Information items:</p> <ul style="list-style-type: none"> <li>• Career Development Committee 2017-18 Report: \$21,347 for tenured faculty scholarship projects;</li> <li>• Provost Faculty Opportunity Funds Report: \$20,216 for faculty projects;</li> <li>• Academic Affairs Retreat: July 12, 2017 with a 60's theme.</li> </ul>
<b>Student Affairs and Planning Committee Report</b>	There was no new business to report from the Student Affairs and Planning Committee.
<b>Finance and Professional Services Committee Report</b>	<p>Trustee Ellis, Finance and Professional Services Committee Chair, presented the following resolutions:</p> <ul style="list-style-type: none"> <li>• FY18-FY19 Bid Waivers;</li> <li>• FY17 to FY19 Increases in Bid Waiver Contracts;</li> <li>• FY18 Bid Waiver Increase (<i>Pre-Authorized by the Executive Committee on June 12, 2017</i>)</li> <li>• Proposed FY18 Operating &amp; Capital Budget and Adoption;</li> <li>• FY18 Meal Plan Rates;</li> <li>• FY18 Tuition Rates for Meridian Health Care System Employees;</li> <li>• FY18 Tuition Rates for AtlantiCare MBA Program;</li> <li>• FY18 Tuition Rates for AtlantiCare RN-to-BSN Program;</li> <li>• FY18 Tuition Rates for AtlantiCare MSN Program;</li> <li>• 2018 Special Housing Rents for ELS Educational Language Services, Inc. and Amended 2017 Special Housing Rents;</li> <li>• Revised FY18 Housing Rents; and</li> <li>• Appointment of Board Member to Stockton Affiliated Services, Inc. (SASI)</li> </ul> <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Ciccone, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>Trustee Ellis also presented the Academic Term Tuition and Fees for FY18 and 2018 Summer Session Tuition and Fees resolution.</p> <p><b>Upon a motion duly made by Trustee Dolce and seconded by Trustee Bailey, the Board voted to adopt the resolution.</b></p> <p>Three information items were discussed at the committee meeting and are listed in the Board book.</p>
<b>Audit Committee Report</b>	Trustee Ciccone, Audit Committee Chair, reported that the Committee has selected Grant Thornton for the University's external auditor. Stockton uses a hybrid model for internal audits with the firm Baker Tilly. Risk Management will soon begin the internal audit process this year, while the Business

	Continuity Planning, ADA Compliance, Emergency Crisis Management, and Enrollment Management will undergo internal audit in FY2018.
<b>Buildings and Grounds Committee Report</b>	<p>Chairperson Deininger called upon Mr. Don Hudson, Vice President for Facilities and Operations, to report in Trustee Schoffer's absence. Mr. Hudson stated the Committee discussed various projects, specifically:</p> <ul style="list-style-type: none"> <li>• Galloway Campus – approx.10 major projects underway: Quad project- expected completion by late November 2017; Arts and Science Building- expected completion by the opening of classes in September 2017; other renovations-expected completion before fall 2017 semester start;</li> <li>• Seaview: exterior renovation, replacing the windows and exterior siding, replacing the stucco, will be completed by the start of classes; and</li> <li>• Atlantic City Campus: expected delivery date remains at August 1, 2018.</li> </ul>
<b>Development Committee Report</b>	Dr. Phil Ellmore, Chief Development Officer, reported the March net asset numbers for the Foundation were \$35.1 million, as compared to \$29.9 million at the start of the year. Final numbers are forthcoming.
<b>Investment Committee Report</b>	There was no new business to report from the Investment Committee.
<b>Approval of Actions for University Policies</b>	<p>President Kesselman recommended Board approval of the following revised policy, which was a Second Reading: I-4: Mission Statement.</p> <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Valentin, the Board voted to adopt the resolution.</b></p>
<b>Personnel Actions Resolutions</b>	<p>Chairperson Deininger announced that the Board reviewed the Personnel Actions Resolution, which was posted on the Board's website for review.</p> <p><b>Upon a motion duly made by Trustee Davis and seconded by Trustee Bailey, the Board voted to adopt the resolution, with an abstention from Trustee Ciccone.</b></p>
<b>Other Business</b>	President Kesselman announced a number of managerial changes including new appointments, reassignments, promotions, reclassifications, retirements and resignations. The specifics are included in the Personnel Resolution.
<b>Comments from the Board</b>	Trustee Ciccone gave kudos to the Learning Access Program for their outstanding work, and Student Trustee Moreno introduced and welcomed the new Student Trustee Alternate, Deon Davis.
<b>Comments from the Public</b>	Dr. Lori Vermeulen and Dr. Susan Davenport announced new faculty and administrative appointments and other changes in their areas. Drs. Anne Pomeroy and Rodger Jackson, former and new union leaders respectively, announced the AFT has reached a tentative contract with the State of New Jersey; and thanked President Kesselman and the Board members, as well as the faculty and professional staff who have been without a contract since 2015. Dr. Pedro Santana thanked the President for funding a new college immersion project, which targets Atlantic City middle and high school males, scheduled for October 24 <sup>th</sup> . Dr. Santana also thanked Dr. Gonzalez for her many contributions to the University. Ms. Sharon Schulman announced on November 9 <sup>th</sup> , the Hughes Center Honors program will honor Ambassador Hughes with the Lifetime Achievement Award, presented by former Vice President, Joe Biden.

<b>Next Regularly Scheduled Meeting</b>	The next regularly scheduled meeting will be held on Wednesday, September 20, 2017 at 3:30 p.m. in the Board of Trustees Room, Campus Center.
<b>Adjournment</b>	<b>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Bailey, the Board voted to adjourn the meeting at 5:35 p.m.</b>

For the Board,  
Susan Davenport, Executive Vice President,  
Chief of Staff and Assistant Secretary to the Board

**Approved by the Board of Trustees on \_\_\_\_\_.**



**DRAFT**  
**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**MINUTES OF OPEN SESSION RETREAT**  
**JULY 6, 2017**

<b>BOT Members Present</b>	Madeleine Deininger ( <i>Chair</i> ), Ray Ciccone ( <i>Secretary</i> ), Ellen Bailey, Nancy Davis, Andy Dolce, Stanley Ellis, Michael Jacobson, Nelida Valentin, Meg Worthington, Harvey Kesselman ( <i>President, Ex-Officio</i> )
<b>Absent</b>	Leo Schoffer ( <i>Vice Chair</i> )
<b>Additional Guests</b>	Michael Angulo, Peter Baratta, Susan Davenport, Valerie Hayes, John Iacovelli, Brian Kowalski, Lori Vermeulen, Sherry Wilson (NJ Ethics Commission), Alan Zellner
<b>Item I.</b>	<p><b>Call to Order and Roll Call</b></p> <p>Chairperson Deininger called the meeting to order at 9:00 a.m.</p> <p>As required by the Open Public Meetings Act, on June 29, 2017, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the <i>Press of Atlantic City</i>, the <i>Daily Journal</i>, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.</p>
<b>Item II.</b>	<p><b>Comments from the Chair</b></p> <p>Chairperson Deininger thanked the members of the Board for participating in today's Retreat and commented that she looked forward to an exciting discussion of the agenda items.</p>
<b>Item III.</b>	<p><b>Resolution to Meet in Closed Session</b></p> <p>Upon a motion duly made by Trustee Worthington and seconded by Trustee Bailey, the Board voted to meet in closed session at 9:05 a.m.</p>
<b>Item IV.</b>	<p><b>Reconvene of Open Public Meeting</b></p> <p>Chairperson Deininger reconvened the Open Public Meeting at 2:55 p.m. and announced the next regularly scheduled meeting of the Board will be held on Wednesday, September 20, 2017, in the Campus Center Board of Trustees Room.</p>
<b>Item V.</b>	<p><b>Comments from the Board and Public</b></p> <p>There were no additional comments from the Board of Trustees and no comments from the Public.</p>
<b>Item VI.</b>	<p><b>Adjournment</b></p> <p>Upon a motion duly made by Trustee Valentin and seconded by Trustee Worthington, the Board voted to adjourn the open meeting at 3:31 p.m.</p>

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Respectfully Submitted,

RAYMOND CICCONE  
Board Secretary

BRIAN KOWALSKI  
Interim General Counsel

Approved by the Board of Trustees on \_\_\_\_\_ 2017.

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters, including recommendations of the President contained in the Personnel Resolution; therefore, be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 3:30 p.m.

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**2017 - 2018 SLATE OF OFFICERS**

- WHEREAS,** in accordance with Stockton University policy I-9, Article IV, Board of Trustees' by-laws, the Board of Trustees is responsible for annually electing a slate of officers at its September meeting, and
- WHEREAS,** the Board of Trustees is governed by a Board that includes a Chair, Vice Chair, Secretary, and an Ex-Officio member, which collectively constitute the Board's Executive Committee, and;
- WHEREAS,** the Nominating and Governance committee of the Board of Trustees reviewed and recommended the slate of officers be forwarded to the full Board of Trustees for approval; therefore, be it
- RESOLVED,** that the Board of Trustees approve the slate of officers listed below.

The Board of Trustees Slate of Officers for 2017 -18:

Mady Deininger, Chair  
Leo B. Schoffer, Esq., Vice Chair  
Raymond Ciccone, Secretary  
Stanley Ellis, Ex-Officio

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**BUILDING TEACHER LEADERSHIP CAPACITY GRANT**

**Year 3 of 3**

- WHEREAS,** the New Jersey Department of Education released a Notice of Grant Opportunity that provides continuation funding for projects to examine school district mentoring programs and other policies that support beginning teachers from pre-service practice through the first years in a classroom setting, and to build the capacity of veteran teachers to serve as effective mentors; and
- WHEREAS,** Stockton University has collaborated on several successful initiatives with the K-12 community including the development of a regional consortium that has grown to 94 member organizations including public school districts, non-public schools, charter schools, colleges, and not-for-profit organizations in Atlantic, Burlington, Cape May, Cumberland, and Ocean Counties; and
- WHEREAS,** at the request of a high-needs K-8 school district, Somers Point School District, and the district that educates its high school students, Mainland Regional High School District, a proposal was developed to form the Stockton Mentoring Network; and
- WHEREAS,** Stockton's School of Education, including staff from its Southern Regional Institute and Educational Technology Training Center (SRI&ETTC) successfully developed and submitted a continuation proposal to address the goals of the New Jersey Department of Education for this funding; and
- WHEREAS,** the University has been notified that the application to the New Jersey Department of Education has been selected for funding; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees hereby accepts Year Three funding in the amount of **\$113,491** to respond to **NGO# 18-ER15-G03 Building Teacher Leadership Capacity Grant**.

**STOCKTON UNIVERSITY**  
**Application for Funding to the New Jersey Department of Education**

**BUILDING TEACHER LEADERSHIP CAPACITY  
TO SUPPORT BEGINNING TEACHERS**

**18-ER15-G03**  
**YEAR THREE OF THREE**  
**ABSTRACT**

Through a project team that includes faculty/staff from the School of Education, including its Southern Regional Institute and ETTC (SRI & ETTC), Stockton University will lead a cohort of teachers and administrators from Somers Point Public Schools, a high-needs LEA, and Mainland Regional High School, which educates the children of Somers Point in grades 9-12, through a two-year project that will examine district mentoring programs and other policies and practices that support beginning teachers. A series of high-quality professional learning opportunities as well as continuous interaction with instructional coaches from the University will support participants as they build their capacity to serve as effective mentor teachers for pre-service teachers, novice teachers, and for district peers needing assistance in instructional strategies and classroom practices.

The Mentoring Network Team composed of teacher leaders, district administrators, and University faculty and staff will create a developmental continuum of support for the novice teacher that begins during pre-service teaching and continues during a teacher's first years. The team will examine and refine district practices including the selection and training of mentor teachers, enhancing the student teaching experience, and supporting the novice teacher.

Additionally, a cohort of 30 teachers from the partner districts will participate in a comprehensive program of professional learning to prepare them to lead their districts' mentoring programs. Through face-to-face workshops, one-on-one coaching, and completion of online modules created for this initiative, participants will develop the capacity to identify and analyze instructional practices that successfully engage students in high-quality cognitive demanding lessons. Participants will introduce this "ambitious instruction cycle" to the novice teacher through an innovative model of teacher leadership, educative mentoring, which focuses on the professional growth of novices by prioritizing self-reflection and continued growth.

Providing opportunities for novice teachers to successfully navigate the complex learning environment of K-12 schools requires high quality induction programs that bridge professional learning from pre-service practice through the first years in a classroom setting. Each step along the developmental continuum must be led by teacher leaders who have the capacity to observe, discuss, and guide the novice through reflective practices that will improve beginning teacher practices.

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY18–FY22 BID WAIVERS**

**WHEREAS,** N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

**WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

**RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**FY and Amount**

**Professional Services**

**Spiezle Architectural Group, Inc. (518025)**

**FY18: \$127,850**

This bid waiver request from the Office of Facilities Planning and Construction will provide professional services in relation to the Campus Walkway Improvements Project, from Parking Lot 1 to F Wing Plaza. The improvements will also include an ADA accessible ramp along the existing walkway adjacent to the Office of Graduate and Continuing Studies. Additional improvements may include a fountain feature within F Wing Plaza and a portal entry at Parking Lot 1. The Spiezle Architectural Group, Inc. (“Spiezle”) will perform a topographic survey, develop the initial schematic drawings for review and approval by Stockton University, prepare design and construction documents, and obtain all approvals from the Cape Atlantic Soil Conservation District, the New Jersey Pollutant Discharge Elimination System (“NJPDES”) Request for Authorization to Discharge Storm Water, the New Jersey Pinelands Commission, and all Municipal, County and State Agencies. Spiezle will act as the Construction Administrator for Stockton University during the bid process for the construction phase. Spiezle was awarded the contract for Phase II of the Campus Walkway Project pursuant to a publicly advertised Request for Proposal. Spiezle’s services are required for this additional phase of the project to ensure a cohesive and consistent appearance. (Reference: N.J.S.A. 18A:64-56 (a) [01])

**Personnel Recruitment and Advertising**

**Altice Media Solutions Corporation (518020)**

**FY18-FY19: \$135,000**

This bid waiver will provide television commercials and digital advertising used for recruitment which targets specific age groups and demographic areas covered by Altice Media Solutions. University Relations and Marketing will utilize Altice Media Solutions for recruitment campaigns for Admissions, General Studies, Athletics, Stockton Performing Arts Center, Graduate and

Continuing Studies, Dante Hall, Wave Garage, and the Hammonton and Manahawkin campuses. This request is for a two-year period to promote the new Atlantic City campus and recruit transfer students. (Reference: N.J.S.A.18A:64-56 (a) [20])

### **Data Processing Software, Systems, Services and Equipment**

#### **Sirsi Corporation (518019)**

**FY18-FY19: \$110,000**

Sirsi Corporation is the sole provider of all the University Library's Symphony software system, which permits acquisitions, cataloging, circulation, reserves, serial control, reporting and access to the Online Public Access Catalog. The bid waiver includes all equipment, software, software upgrades, training, support, and maintenance. A prior one-year bid waiver for Sirsi Corporation, Bid Waiver 517003, was approved at the May 2016 meeting for \$60,000. This request is for a two-year period. (Reference: N.J.S.A.18A:64-56 (a) [19])

#### **SAS Institute Inc. (518022)**

**FY18-FY22: \$39,300**

This bid waiver will provide the University with analytical and business data management software used for instruction and research by the University faculty, staff and students. The University currently owns licenses that must be renewed directly through the vendor for continuous use of the software solution. The SAS statistical application is currently being utilized as part of several programs to support instruction, as well as by faculty for statistical research. (Reference: N.J.S.A.18A:64-56 (a) [19])

#### **Interfolio Inc. (518024)**

**FY18-FY20: \$81,620**

This bid waiver will support the acquisition of the Interfolio Promotion and Tenure solution, an online platform that will be utilized for the performance evaluation of AFT Professional Staff, Faculty, and Management. Interfolio will replace the in-house system created by Stockton's Information Technology Department. The Interfolio platform provides a paperless, online system that will streamline the promotion and tenure process for administrators as well as faculty members. This solution will provide efficiency, transparency, and consistency of promotion and tenure reviews. The Interfolio module digitizes the entire process of requesting, collecting, and distributing external evaluations and provides continuous document viewer within the platform so any number of candidate materials can be reviewed without downloading files. Interfolio will include needs assessment, initial set-up, user training and two days of dedicated on-site training sessions for system administrators and users. Interfolio is the sole manufacturer and provider of this technology suite. (Reference: N.J.S.A.18A:64-56 (a) [19])

September 20, 2017



**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY17-FY18 INCREASES IN BID-WAIVERED CONTRACTS**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for each of the below named vendors; and
- WHEREAS,** the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**FY and Amount**

**Professional Services**

**Genova Burns (517032)**

**FY18: \$40,000**

**Previous Approved Contract Amount FY17-FY18: \$40,000**

**Recommended Contract Amount FY17-FY18: \$80,000**

This bid waiver will provide the University with additional legal services regarding Title IX compliance and related services. (Reference: N.J.S.A.18A:64-56 (a) [01])

**Baker Tilly Virchow Krause, LLP (517015)**

**FY17: \$22,414**

**Previous Approved Contract Amount FY17: \$98,941**

**Recommended Contract Amount FY17: \$121,355**

This bid waiver will provide additional internal audit and review services to the University relating to all central financial functions. (Reference: N.J.S.A.18A:64-56 (a) [01])

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY19 CAPITAL BUDGET SUBMISSION**

- WHEREAS,** Stockton University's facilities were planned and constructed to support 4,100 students; and
- WHEREAS,** the University's undergraduate and graduate student enrollment for fall semester 2017 is approximately 9,233; and
- WHEREAS,** a major increase in capital funding will be necessary to maintain the existing facilities, build new facilities to meet enrollments, technological requirements, and enable the ability to renovate existing facilities so that the learning environment and its infrastructure can continue to support the educational mission of the University; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the University's FY19 Capital Budget submission in the amount of \$256,956,000, which is consistent with the institution's Facilities Master Plan, and authorizes its submission to appropriate State agencies; therefore, be it further
- RESOLVED,** that the Stockton University Board of Trustees recommends the approval of public funding for the FY19 Capital Budget submission in the amount of \$256,956,000.

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY18 INCREASES IN BID-WAIVERED CONTRACTS**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for each of the below named vendors; and
- WHEREAS,** the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**FY and Amount**

**Personnel Recruitment and Advertising**

**Witt/Kieffer Inc. (517023)**

**FY18: \$60,000**

**Previous Approved Contract Amount FY17-FY18: \$113,000**

**Recommended Contract Amount FY17-FY18: \$173,000**

This bid waiver increase request from the Office of the Provost is to provide personnel recruitment services to assist the University in its search for a new Dean of Health Sciences. (Reference: N.J.S.A.18A:64-56 (a) [20])

***Pre-Approved by the Executive Committee on August 2, 2017***

**Professional Consulting Services**

**Ruffalo Noel Levitz LLC (517013)**

**FY18: \$334,000**

**Previous Approved Contract Amount FY17: \$291,000**

**Recommended Contract Amount FY17-FY18: \$625,000**

This bid waiver increase will provide the Office of Enrollment Management with enhanced and ongoing student search services provided by Ruffalo Noel Levitz (RNL). RNL's enhanced search strategies include data management, predictive modeling and communications targeted to current high school students. Information about Stockton is communicated to these students on many levels with the intent to gain their interest, prompt a visit, and keep them engaged to ensure that Stockton is their first choice. Through RNL's refined Demand Builder and Applicant Cultivator services, list purchase management is increased to 125,000 in FY18 (up from 75,000 in FY17), and an application marketing campaign to cultivate the targeted applicants is launched. It is multi-faceted and includes layered rounds of outreach through emails, telephone campaigns and mailings including application information packages and follow-up letters. RNL's services provide a comprehensive toolset designed to increase authentic applications that meet enrollment objectives to help focus on relationships with the best potential students. The increase in the cost of the services from RNL in FY17 represents an increase of 50,000 records plus the associated services to meet that substantial addition. (Reference: N.J.S.A. 18A:64-56 (a) [15])

***Pre-Approved by the Executive Committee on August 10, 2017***

September 20, 2017

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY18 BID WAIVERS**

- WHEREAS,** N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges, and
- WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**FY and Amount**

**Personnel Recruitment and Advertising**

**Hobsons Inc. (518021)**

**FY18: \$47,171**

This bid waiver will provide Stockton University's Enrollment Management Office with vital enrollment services through the use of Hobsons' proprietary software systems, Naviance Active Match, Active Match Plus and Intersect Awareness. The majority of the high school student population (in NJ and nationwide), parents, counselors & administration use Naviance as the primary source for obtaining college information during the college search process to select the college of their choice. This bid waiver also includes new features offered by Hobsons including Intersect Awareness, which provides an enhanced profile for Stockton within Naviance and connects Stockton's admissions staff with Hobsons' Counselor Community, providing the ability to connect to high school counselors. In addition, this bid waiver includes Naviance Self-Matching, which permits Stockton to engage students who have added Stockton to a list of colleges they are considering, and generating leads, visits and applications, all critical to Stockton's enrollment plan. A prior one-year bid waiver for Hobsons, Bid Waiver (516026) was approved at the September 2015 meeting for \$37,500, and an increase was approved at the July 2016 meeting for \$35,610 for an additional year. The price increase for this bid waiver is due to the additional and enhanced features including the Hobsons' Counselor Community, Self-Matching and Competitive Active Match Plus that will be purchased. (Reference: N.J.S.A. 18A:64-56 (a) [20])

***Pre-Approved by the Executive Committee on August 10, 2017***

## **Professional Services**

**Spiezle Architectural Group Inc. (518023)**

**FY18: \$168,000**

This bid waiver request from the Office of Facilities Planning and Construction will provide professional services relating to the fit-out of the third floor of the Health Science Center for the Physical Therapy program. Spiezle will develop the Schematic Floor Plan Design, Design Documents, and Construction Documents and will obtain all approvals from the New Jersey Department of Community Affairs. Spiezle will also act as the Construction Administrator for the University during the bid process for the construction phase of the project. Quotes from two vendors were obtained. (Reference: N.J.S.A.18A:64-56 (a) [01])

***Pre-Approved by the Executive Committee on August 28, 2017***

September 20, 2017