## Accessing qualtrics<sup>™</sup>On-demand Training

When using Qualtrics On-demand training, you will need to authenticate with your Stockton credentials. Please follow the steps below to access the video tutorials

1. Click on the link below to open the On-demand Training page

https://basecamp.qualtrics.com/series/learn-to-use-qualtrics-research-core

2. Click Get Started to select a course

DesignXM + CoreXM	DesignXM" + CoreXM"	DesignXM + CoreXM
COURSE • IN PROGRESS	COURSE	COURSE
Configuring Your	Customizing Your Sharing Your	
Research Project	Research Project Research Project	
Learn survey building fundamentals by creating questions and answer choices that engage respondents. Applies to Qualtrics CoreXM and	Explore the advanced tools and features that allow you to tailor the survey experience of your respondents and improve your response collectio	Save time by storing frequently used content in libraries and working collaboratively on projects with colleagues. Applies to Qualtrics CoreXM and
25 MIN GET STARTED >	18 MIN GET STARTED >	7 MIN GET STARTED >
DesignXM + CoreXM	DesignXM" + CoreXM"	DesignXM + CoreXM
COURSE	COURSE	COURSE
Collecting Research	Understanding Your	Reporting Your
Feedback	Research Feedback	Research Feedback
Learn how to manage contacts and distribute your survey through different channels to engage your target audiences and drive response rates. Applie	Explore the different ways to view and organize your data through managing results, recoding values, and exporting & importing response data. Applies	Customize data visualizations with graphs and tables that display aggregate data in a comprehensive, shareable report. Applies to the
14 MIN GET STARTED >	24 MIN GET STARTED >	12 MIN GET STARTED >

3. Click the Register button. Next, select Qualtrics Credentials.

Select a sign in method to start learning on XM Basecamp
Qualtrics Credentials @
Legacy Clarabridge/XM Discover $\Phi$
Guest account Ø
Create a new guest account $\Phi$
qualtrics. <sup>™</sup>

4. Don't enter your username and password at this point. Click on Sign in with SSO to continue.

qualtrics. <sup>xm</sup>			
4	Username		
	Password		
Sign In			
Forgot your password?			
Sign in	with SSO		

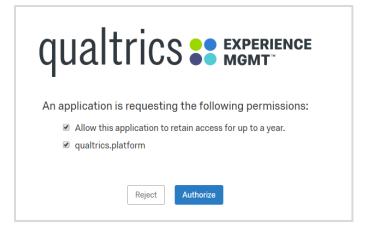
5. Enter "stockton" (all lower case) on Organization ID and click on Continue

qualtrics. <sup>xm</sup>		
Enter your company's Organization ID		
🛎 stockton		
https://organization-id.qualtrics.com		
Continue		
Sign in with a username and password		

6. Now, go ahead and authenticate with your Stockton credentials.

sername	Forgot password? If you forgot your password or are unable to access your account due to an
	invalid credentials error, please try our Self-Service Password Reset tool
assword	
	Do you require more assistance?
Login	Please contact the Stockton ITS Help Desk at 609.652.4309

7. Next, click on Authorize.



8. Now you are ready to take advantage of the Qualtrics tutorials. Just click on a section to expand, then the video tutorial.

Home > Lear	Home > Learn to Use Qualtrics Research Core				
Config 3 SECTIO	uring Your Project				
∧ Buile	ding a Survey to Capture X-Data				
	Creating a Project	3 MIN			
	Adding Typical Question Types	4 MIN			
	Adding Advanced Question Types	4 MIN			
✓ Cust	<ul> <li>Customizing Survey Pathways to Engage Participants</li> </ul>				
✓ Cust	<ul> <li>Customizing Survey Answers to Avoid Survey Fatigue</li> </ul>				