

Verification of Program Completion

1. Print the **Verification of Program Completion** form from the NJDOE website.
<http://www.state.nj.us/education/educators/license/tcis/>
2. Forward the **Verification of Program Completion** form to us with the top portion completed. You may email this information to me.
 - a. *If you are applying for ESL, Bilingual /Bicultural or a world language, also forward copies of your OPI and WPT results. (Faxed or scanned are acceptable)*
 - b. *If you are applying for LDT/C, also forward a letter from your employer verifying at least 3 years of teaching successful teaching experience. (Faxed or scanned are acceptable)*
3. The fee for the completion of the Verification of Program Completion form is \$25 (per 5 verifications)
***** If you are paying by credit card, please forward a copy of your receipt to us.**
4. We will complete the remainder of the form and return it to you.
5. Send to the NJDOE_the following:
 1. Verification of Program Completion
 2. Oath of Allegiance
 3. Official Transcript - Request from Student Records
<http://intraweb.stockton.edu/eyos/page.cfm?siteID=120&pageID=23>
 4. If applicable - copies of OPI's and WPT's

PAYMENT INFORMATION:

- ❖ Checks and Credit Cards are accepted

Checks payable to: Stockton University

Credit Cards: **IMPORTANT:**

1. On the "Company Name" line, type:
"School of Education – Verification"
2. *Remember to forward a copy of your receipt to us.*
3. Click here to pay by credit card: <http://tinyurl.com/tedupay>