

Procedure 2001: Emeritus / Emerita Status and Privileges

Summary of Key Changes

The Procedure has been updated as follows:

- ~~Xxx~~; [Updated procedure administrator](#)
- Xxx; [Added Deans to the List](#)
- Xxx.

STOCKTON UNIVERSITY



PROCEDURE

Emeritus / Emerita Status and Privileges

Procedure Administrator: [Assistant Provost](#)
Authority:
Effective Date: May 8, 2013, [TBD](#)
Index Cross-References: Policy II-70 – Emeritus / Emerita Status
Procedure File Number: 2001
Approved By: [Herman J. Saatkamp, Jr., President](#) [Dr. Harvey Kesselman, President](#)

Commented [SW1]: perhaps we should list the procedure admin as "Office of the Provost?"

We dont have an Assistant Provost currently, and titles can be fluid.

1.0 PROCEDURE FOR NAMING EMERITUS/EMERITA FACULTY

1.1 ~~Upon nomination of a~~ retiring faculty member at the rank of Associate Professor ([Assistant Professor in the Library for Library faculty](#)), or above ~~who is~~, tenured with at least 10 years of service ~~may be granted Emeritus/Emerita status by the program, t~~ Within this document "faculty" will be used to represent all retiring faculty as stated above ~~Upon nomination by the program, the relevant School Dean will make a written recommendation to the Provost concerning Emeritus/Emerita status. The Provost will then makes a subsequent recommendation to the President. If in agreement, the President makes a~~ ~~who, if he or she agrees to the conferring of the status, will make the recommendation to the Board.~~

1.2 If awarded, ~~this~~ action ~~will be recommended to the Board of Trustees, -and conferred via the Personnel Resolution at the meeting immediately following the President's recommendation. conferring Emeritus/Emerita status is taken by the Board concurrently with accepting the retiring faculty member's resignation from tenure, -but t~~ the status ~~does not takes~~ effect ~~when until~~ the faculty member leaves full or half-time service to the University.

2.0 PROCEDURE FOR NAMING DEAN EMERITUS/EMERITA

2.1 Emeritus or Emerita status for Deans is conveyed by the Action of the Board of Trustees to selected retiring Deans who hold faculty rank of Associate or above with at least 10 years of service as Dean, who are in good standing with the University at the time of retirement.

2.2 Upon nomination by the Deans Council, the Provost will make a written recommendation to the President concerning Emeritus/Emerita status.

2.3 If awarded, the action will be recommended to the Board of Trustees and conferred via the Personnel Resolution at the meeting immediately following the President's recommendation. The , -but the status does not takes effect until -when the retiring Dean leaves -service to the University.

Commented [SW2]: Currently, the Emeritus procedure does not account for Dean Emeritus/Emerita, despite the fact that we have a Dean Emerita. Might we consider adding that?

23.0 PRIVILEGES OF EMERITI FACULTY

23.1 ~~Those with Emeriti status~~ Emeriti professors retain the privileges listed below, plus are welcome to robe and march with the faculty on any of the University's ceremonial occasions when other faculty robe and march.

3.2 ~~Faculty with Emeriti status will be~~ They will be are listed as ~~Professor~~ Emeritus or Emerita ~~within their rank in the University Bulletin and personnel directory.~~

3.3 ~~Deans with Emeriti status will be listed as Dean Emeritus or Emerita.~~

3.4 ~~Use of the title "Emeritus" in community and professional activities.~~

34.0 PRIVILEGES EXTENDED TO EMERITI PROFESSORS

34.1 Computer and Telecommunication Services: Use of computing and communication facilities for the purpose of enabling emeriti faculty to pursue scholarly endeavors: a ~~computer~~ portal account with access to the home and faculty tabs; email access (emeriti faculty are granted access to University distribution lists upon request); wireless network access; faculty web page will be kept open at the emeriti faculty member's request provided it is kept up to date ~~as regarding~~ any information relating ~~to~~ the University; access to open computer labs and software is granted when those labs are available; a voice-mailbox will be set up if the ~~facultyemeriti~~ member wishes to make those arrangements. Use of all computer and telecommunications services is contingent upon observing the University's Standards regarding acceptable use.

34.2 University ID card with the designation of ~~Faculty~~ Emeritus or Emerita.

34.3 Library: Continuation of full library privileges, including interlibrary loan; if the retired ~~facultyemeriti~~ member has a computer account (see above), ~~the member then she or he~~ will have remote access to ~~all of all~~ the library's electronic resources.

34.4 Off-campus and internal mail: Mail addressed to ~~emeriti members retired faculty~~ will be forwarded to the ~~ir faculty member's~~ home by their school, if they ~~have~~ ~~faculty member~~ ~~has~~ made such arrangements. ~~Otherwise~~ ~~Otherwise~~, such mail will be retained in the school office until one year after the ~~ir faculty member's~~ retirement, and then disposed of by the University.

34.5 Performing Arts Center: The faculty/~~staff~~ discount will be provided, if it is requested.

34.6 Sports and Recreation Center: ~~Faculty pP~~ Privileges continue.

34.7 University Vendors (Bookstore, food service, etc.): may extend privilege to retired faculty as well as to current faculty. They should be contacted directly for their individual policies.

34.8 On-Campus Workspace: The University may provide shared desk space to emeriti faculty members if such space is available on campus. ~~Faculty~~ ~~Emeriti~~ should apply for such

office space annually to the Office of the Provost.

34.9 Teaching: Emeriti **faculty** may request or be invited to serve as an adjunct professor and receive compensation commensurate with the terms of collective bargaining agreements applicable to adjunct faculty.

34.10 Other: There may be additional privileges granted that pertain to the intellectual interests of the **facultyEmeriti** member. These will be negotiated with the Dean and provost prior to any retirement or agreement to retire.

4.11 In addition to the benefits and privileges received by all emeritus faculty and any other benefits to which the individual may be entitled, a President, Provost or Dean granted Emeritus status will also receive:

4.12 A resolution naming and honoring the College University President/Provost/Dean as President/Provost/Dean Emeritus;

4.13 Listing in the University Bulletin and website;

4.14 The current President, Provost or Dean may call upon the Emeriti to provide counsel or serve in various volunteer roles and/or capacities in support of the University; however, such service is not a requirement of the Emeriti.

4.15 The title of Emeritus confers no remuneration, rights to employment, or benefits in addition to those provided above. Presidents/Provosts/Deans Emeriti do not exercise any of the authority or administrative functions associated with holding a faculty or staff position, unless they are doing so in the capacity of another concurrent position (such as Professor).

45.0 TERMINATION OF STATUS AND DISPUTE RESOLUTION

45.1 Faculty **or Dean** emeriti shall continue to abide by the policies and procedures of Stockton University. Emeritus status may be rescinded at any time by the Board of Trustees upon the recommendation of the Provost and President.

45.2 Disputes involving faculty **or Deans** arising from this policy and any associated procedure or practice will be resolved informally at the administrative level above that of the administrator making the **disputed** decision.

5.3 The Board of Trustees retains the authority to withdraw an Emeriti title at its discretion, as it deems necessary and appropriate.

Review History:

	Date
Procedure Administrator	8/26/2022
Faculty Senate	5/19/2023
Deans	9/15/2022
AA Leadership	9/19/2022
Divisional Executive	6/22/2023
General Counsel	
Cabinet	
President	