

Procedure 2001: Emeritus / Emerita Status and Privileges

Summary of Key Changes

The Procedure has been updated as follows:

- [Updated procedure administrator](#)
- Xxx;
- Xxx.

Deleted: Xxx;

STOCKTON UNIVERSITY



PROCEDURE

Emeritus / Emerita Status and Privileges
Procedure Administrator: <u>Provost</u> Authority: Effective Date: May 8, 2013, <u>TBD</u> Index Cross-References: Policy II-70 – Emeritus / Emerita Status Procedure File Number: 2001 Approved By: <u>Dr. Harvey Kesselman, President</u>

Commented [SW1]: perhaps we should list the procedure admin as "Office of the Provost?"

We dont have an Assistant Provost currently, and titles can be fluid.

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1.0 PROCEDURE FOR NAMING EMERITUS/EMERITA FACULTY

1.1 A retiring faculty member at the rank of Associate Professor (Assistant Professor in the Library for Library faculty), or above who is tenured with at least 10 years of service may be granted Emeritus/Emerita status. Within this document "faculty" will be used to represent all retiring faculty as stated above Upon nomination by the program, the relevant School Dean will make a written recommendation to the Provost concerning Emeritus/Emerita status. The Provost will then make a subsequent recommendation to the President. If in agreement, the President makes a recommendation to the Board.

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1.2 If awarded, the action will be recommended to the Board of Trustees, and conferred via the Personnel Resolution at the meeting immediately following the President's recommendation. The status takes effect when the faculty member leaves full or half-time service to the University.

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Commented [SW2]: Currently, the Emeritus procedure does not account for Dean Emeritus/Emerita, despite the fact that we have a Dean Emerita. Might we consider adding that?

2.0 PROCEDURE FOR NAMING DEAN EMERITUS/EMERITA

2.1 Emeritus or Emerita status for Deans is conveyed by the Action of the Board of Trustees to selected retiring Deans who hold faculty rank of Associate or above with at least 10 years of service as Dean, who are in good standing with the University at the time of retirement.

2.2 Upon nomination by the Deans Council, the Provost will make a written recommendation to the President concerning Emeritus/Emerita status.

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2.3 If awarded, the action will be recommended to the Board of Trustees and conferred via the Personnel Resolution at the meeting immediately following the President's recommendation. The status takes effect when the retiring Dean leaves service to the University.

3.0 PRIVILEGES OF EMERITI

3.1 Those with Emeriti status retain the privileges listed below, plus are welcome to robe

and march with the faculty on any of the University's ceremonial occasions when other faculty robe and march.

3.2 Faculty with Emeriti status are listed as Emeritus or Emerita within their rank.

3.3 Deans with Emeriti status will be listed as Dean Emeritus or Emerita.

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4.0 PRIVILEGES EXTENDED TO EMERITI

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4.1 Computer and Telecommunication Services: Use of computing and communication facilities for the purpose of enabling emeriti to pursue scholarly endeavors: a portal account with access to the home and faculty tabs; email access (emeriti are granted access to University distribution lists upon request); wireless network access; faculty web page will be kept open at the emeriti member's request provided it is kept up to date regarding any information related to the University; access to open computer labs and software is granted when those labs are available; a voice-mailbox will be set up if the emeriti member wishes to make those arrangements. Use of all computer and telecommunications services is contingent upon observing the University's Standards regarding acceptable use.

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4.2 University ID card with the designation of Emeritus or Emerita.

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4.3 Library: Continuation of full library privileges, including interlibrary loan; if the retired emeriti member has a computer account (see above), the member will have remote access to all the library's electronic resources.

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4.4 Off-campus and internal mail: Mail addressed to emeriti members will be forwarded to their home by their school, if they have made such arrangements. Otherwise, such mail will be retained in the school office until one year after their retirement, and then disposed of by the University.

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4.5 PAC: The faculty/staff discount will be provided if it is requested.

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4.6 Sports and Recreation Center: Privileges continue.

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4.7 University Vendors (Bookstore, food service, etc.): may extend privilege to retired faculty as well as to current faculty. They should be contacted directly for their individual policies.

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4.8 On-Campus Work Space: The University may provide shared desk space to emeriti faculty members if such space is available on campus. Emeriti should apply for such office space annually to the Office of the Provost.

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4.9 Teaching: Emeriti may request or be invited to serve as an adjunct professor and receive compensation commensurate with the terms of collective bargaining agreements applicable to adjunct faculty.

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4.10 Other: There may be additional privileges granted that pertain to the intellectual interests of the Emeriti member. These will be negotiated with the Dean and provost prior to any retirement or agreement to retire.

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5.0 TERMINATION OF STATUS AND DISPUTE RESOLUTION

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5.1 Faculty or Dean emeriti shall continue to abide by the policies and procedures of Stockton University. Emeritus status may be rescinded at any time by the Board of Trustees upon the recommendation of the Provost and President.

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5.2 Disputes involving faculty or Deans arising from this policy and any associated procedure or practice will be resolved informally at the administrative level above that of the administrator making the disputed decision.

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Review History:

	Date
Procedure Administrator	8/26/2022
Faculty Senate	
Deans	
AA Leadership	
Divisional Executive	
General Counsel	
Cabinet	
President	