

Procedure 2210: Agreements and Partnerships with Foreign Institutions or Organizations

Summary of Key Changes

This is a new procedure.

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STOCKTON UNIVERSITY



PROCEDURE

Agreements and Partnerships with Foreign Institutions or Organizations

Procedure Administrator: Director of Global Engagement
Authority:
Effective Date: TBD
Index Cross-References: Procedure 2220 International Exchange Student Admissions
Procedure File Number: 2210
Approved By: Dr. Harvey Kesselman, President

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I. DEFINITION

A Memorandum of Understanding (MOU) is an agreement that outlines general collaboration guidelines between Stockton University and an institution of higher education or organization outside of the U.S.

A Memorandum of Agreement (MOA) is an agreement that outlines specific details and practices in collaboration projects between Stockton University and an institution of higher education or organization outside of the U.S., including but not limited to international exchange student programs, [foreign institutions of higher education and United States institutions with international extensions.](#)

Commented [MJ1]: Does this include US higher ed institutions that have campuses located in other non-US territories?

Commented [ZJ2R1]: Hey, Joe! Good question. In the past, we have MOUs with foreign institutions/organizations only. However, I can see it can apply to US institutions' overseas branch campuses. If we need to develop a collaborative project on that overseas branch campus, we will need to have the MOU with the US institutions.

Commented [MJ3R1]: Thanks for the clarification!

Unless specifically stated in the agreements, the MOU or MOA has a duration of three (3) years. Upon expiration, the two universities should review the collaborations and renew or revise the MOU or MOA if needed.

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International exchange student program will follow Procedure 2220 International Exchange Student Admissions.

II. PROCESS

- A. Faculty or staff members who are interested in developing a partnership with an institution of higher education or organization outside of the U.S. should discuss the type of collaboration with the relevant Dean, supervising manager, and the Director of Global Engagement.

Stockton MOU and MOA templates are recommended. If partner institutions or organizations wish to use their own templates, it can be accepted with an [extended](#) review process.

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- B. The Director of Global Engagement will send the draft MOU or MOA to the [Office of General Counsel](#) for review. After approval from [the Office of General Counsel](#), the MOU or MOA [must be signed first by the](#) partner institution or organization.

C. The MOU or MOA will be signed by the Provost. The President may sign the MOU or MOA if required by the international partner.

D. A final copy of the MOU or MOA with both signatures will be provided to the partner institution or organization. The Office of Global Engagement will also retain a final copy.

Commented [MJ4]: Not required then?

Commented [ZJ5R4]: These MOUs or MOAs are usually signed by the Provost. However, occasionally, we receive the request that the president of our partner institution signed these documents and would like our president to sign them as well.

Commented [MJ6R4]: Thanks JY!

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Review History:

	Date
Procedure Administrator	<u>07/14/2022</u> & <u>8/19/2022</u>
<u>Faculty Senate</u>	
<u>Deans</u>	<u>8/15/2022</u>
<u>AA Leadership</u>	
Divisional Executive	<u>0</u>
General Counsel	
Cabinet	
President	

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