

Annual Report of the Academic Policies Committee

Academic Year 2024-2025

Committee Membership

Emma Witt	Chair (2024–2026)
Robin Hernandez-Mekonnen	Vice Chair (2024–2025)
Sharon Musher	ARHU (2023–2025)
Christian Ehiobuche	BUSN (2023–2025)
Dana Grasso	EDUC (2023–2025)
Geoffrey Gust	GENS (2023–2025)
George DeFeis	Graduate Studies and Union Representative (2023–2025)
Kimberly Furphy	Graduate Studies (2023–2025)
Trina Gipson-Jones	HLTH (2023–2025)
Pam Kosick	NAMS (2023–2025)
Heather Perez	LIBR (2024-2025)
Kimberley Schanz	SOBL (2023–2025)
Amy Beth Glass and Tracey Meilander	University Registrar and Associate Provost for Curriculum & Compliance (Provost designees)
Robert Gregg	Dean, School of General Studies & Graduate Education
Amanda Norvell	Dean of NAMS (Provost appointee)

The Academic Policies Committee (APC) met five times via Zoom and conducted one asynchronous meeting during AY 24-25. We reviewed seven procedures, one policy, and five policy-procedure pairs (Table 1). All agendas and minutes are available via the shared folders provided by the Senate Executive.

Of the items reviewed by APC this academic year, several were returns from last academic year, including Student Load Categories and Emeritus status. Others were the result of work by the Provost's team in breaking up large policy/procedure pairs into more manageable items. Most items reviewed by APC were minor revisions and efficiently moved through the Senate approval process. Emeritus status took a total of four readings over 2 academic years but was eventually moved on.

The chair thanks all committee members for their excellent work this year as well as the faculty and other guests who came to APC meetings to share with us and help inform our decisions. The chair also thanks Nicole Suprun for her work on shepherding documents to and from the committee and Kim Schanz for keeping the minutes.

Items for follow up

- Credit limit for students not in good standing. The committee voted 7-2 for the relevant procedure to be opened and a credit limit of 18 credit hours imposed for any student on academic probation or warning. The chair will communicate this to the Senate Executive Committee.
- Faculty leave and attendance working through Senate and Provost.

Table 1: Summary of APC actions in AY 24-25

Policy/Procedure Number	Title	APC Action	Status
Policy II-13	Student-Course Load Categories	Reviewed in September APC meeting	Approved by Senate (October)
Procedure 2019			
Procedure 2032	Undergraduate Transfer Credit	Reviewed in September APC meeting	No action taken by committee, no follow up required by APC at this time
Procedure 2001	Emeritus/Emerita/Emerit Status	Reviewed in September, October, January APC meetings	Approved by Senate (February). II-70 first reading on agenda for May BOT meeting
Policy II-70			
Procedure 2060	Terminal Degree Equivalency	Reviewed in October APC meeting	Approved by Senate (November). II-73 first reading at BOT March, second reading on May agenda
Policy II-73			
Procedure 1060	Policy and Procedure Development	Reviewed in January APC meeting	Sent to Senate, included as informational item in February Senate meeting. Senate approval not required.
Procedure 2009	Visiting International Scholars	Reviewed in asynch February APC meeting	Approved by Senate (April)
Procedure 2018	Add-Drop-Withdrawal	Reviewed in asynch February APC meeting	Approved by Senate (April)

Policy/Procedure Number	Title	APC Action	Status
Policy II-3	Academic Calendar	Reviewed in asynch February APC meeting	Approved by Senate (April)
Procedure 2110	Student Levels	Reviewed in April APC Meeting	Being prepared for Senate
Procedure 2013	Student Academic Credit Load	Reviewed in April APC Meeting	Being prepared for Senate
Policy II-13			
Procedure 2010	Bulletin Rights	Reviewed in May APC Meeting	Being prepared for Senate
Policy II-15			
Procedure 2034	Definition of a Credit Hour	Reviewed in May APC Meeting	Being prepared for Senate
Procedure 2120	Sufficient Academic Progress	Reviewed in May APC Meeting	Being prepared for Senate
Procedure 6120	Faculty Leave and Attendance	No formal APC review was held on this during AY 24-25	Still under review, Senate and Provost's office working on new language. Planned for further discussion at May Senate retreat