

## Committee on Academic Programs and Planning Annual Report, Academic Year 2024 – 2025

### *Membership:*

Naz Onel	Chair
Zornitsa Kalibatseva	Vice-chair
Adalaine Holton	ARHU
Noel Criscione-Naylor	BUSN
Stacey Cullen	EDUC
Sioban Suppa	GENS
Ye Ning	Grad Studies
Amit Mukerjee	Grad Studies
Lia Ludan	HLTH
Eric Jeitner	Library, Union representative
Suzanne Nezzar	NAMS
Ruibin Lu	SOBL

### *Ex Officio Members*

Amy Beth Glass	Associate Provost for Academic Affairs
Tracey Meilander	Associate Provost for Curriculum and Compliance (Provost designee)
Warren Kleinsmith	Dean of BUSN (Provost appointee)
Robert Gregg	Dean, School of General Studies and Graduate Education

### **2024-2025 Committee Activities**

The Committee on Academic Programs and Planning meets once a month in the academic term on the third Thursday of the month, as published on the committee's website, whenever there is a proposal to review or a specific topic to discuss. This academic year, the committee met four times. One proposal for the Winter term was reviewed. One proposal for a new minor was reviewed, which was later converted to a certificate proposal. The committee also met to discuss how to encourage new and innovative program proposals and a summer institute proposal was submitted.

### *Proposals:*

#### **New Winter Term (J-Term)**

- The committee reviewed the Winter Term (J-term) proposal forwarded by the Faculty Senate Executive Committee in the September meeting. Members raised multiple questions and concerns and provided suggestions for improvement and consideration. The feedback was discussed in the September Faculty Senate meeting.

#### New minor

- Public Policy
  - The proposed minor was reviewed by the committee in the October meeting. The committee provided feedback to the proposal writers and invited them to submit for second reading. Instead, the proposal writers converted the proposal from a minor to a certificate.

#### New certificate

- Certificate in Public Policy
  - This proposal was reviewed at APP's November meeting. Faculty Senate voted to approve at the December meeting.

#### Discussion

- In the January meeting, the committee discussed strategies to foster innovative program proposals and to communicate the committee's role effectively. Integrated degree ideas were explored. As a next step, the APP committee chair planned on compiling resources to encourage and guide proposal submissions.

#### Summer institute proposal

- The committee chair, Dr. Naz Onel, along with Dr. Michael Rodriguez, and Dr. Tracey Meilander collaborated on submitting a summer institute proposal in February focusing on assisting faculty in innovative program development by encouraging creative program proposals. The institute proposal focused on best practices for program development, providing participants with insights from experienced facilitators, case study analyses, and discussions on interdisciplinary program initiatives. Moreover, faculty attendees would receive guidance on drafting successful proposals with peer and facilitator feedback. The summer institute proposal was not selected for funding.