

# HOW TO ACCESS YOUR ELECTRONIC FORM W-2

*Stockton University - Office of Human Resources*

## Via the goStockton Portal

Log in to the goStockton Portal

Select the Employee tab

Look for the SSB Banner section along the left hand pane

Select the first link titled Self-Service Banner

Select the Employee tab

Select the Tax Forms link

Select the W-2 Wage and Tax Statement link

Select the Tax Year you would like to access (see Ill. 1)

*(NOTE: W-2's for a given calendar year will be available by January 31<sup>st</sup> of the following year)*

Select Display when you have completed making your selection

Select Printable W-2 for a printer friendly version

## Via Banner Self-Service

Log in to Banner Self-Service from the goStockton page

Select the Employee tab

Select the Tax Forms link

Select the W-2 Wage and Tax Statement link

Select the Tax Year you would like to access (see Ill. 1)

*(NOTE: W-2's for a given calendar year will be available by January 31<sup>st</sup> of the following year)*

Select Display when you have completed making your selection

Select Printable W-2 for a printer friendly version

(III. 1)



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### Select W-2

Please choose the Tax Year and Employer/Institution for the W-2 you wish to view and click the View W-2 button.

Tax Year:

Employer or Institution:

[\[ W-4 Tax Exemptions/Allowances \]](#)

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