

<h2 style="margin: 0;">SECTION 1</h2> <p style="margin: 0;">To be completed by the Employee</p>	<b>Personal Identification and Information</b>			
	Last Name		First Name	MI
	Street Address		Apt./Unit Number	
	City		State	ZIP/Postal Code
	Primary Phone Number		Retirement Date	Last Day Worked
	Z-Number	Username		
	Previous Division		Previous Department	
	ID Card Photo	Retain Previous Photo		Take New Photo
	Emeritus Status			

<h2 style="margin: 0;">SECTION 2</h2> <p style="margin: 0;">Email Address Information</p>	<b>Stockton University encourages retirees that wish to remain engaged in email distribution lists to establish a personal email address.</b>	
	<p>Persuant to Procedure 6156, retired faculty are entitled to keep their email accounts upon retirement.</p>	
Retain @stockton.edu email address		Use personal email address (recommended)
<b>Personal Email Address</b>		
<p>For help establishing a personal email account, please visit <a href="https://its.stockton.edu">https://its.stockton.edu</a></p> <p>Retirees are eligible to opt in to select University email distribution lists. Membership is not automatic, please select the lists that you would like to opt in to:</p>		
StockTalk		SURA

<h2 style="margin: 0;">SECTION 3</h2>	<b>Acceptable Usage Policy Information</b>
	<p>Any Stockton retiree who chooses to opt into University distribution lists must continue to uphold the expectations set forth in the University's Standards Concerning Acceptable Usage, which can be found at: <a href="https://stockton.edu/information-technology/acceptable-use-standards.html">https://stockton.edu/information-technology/acceptable-use-standards.html</a></p> <p>Faculty Emeritus/Emerita can find Status and Privileges documentation at: <a href="https://stockton.edu/policy-procedure/documents/policies/II-70.pdf">https://stockton.edu/policy-procedure/documents/policies/II-70.pdf</a></p> <p>The University will observe reasonable practices to respect the privacy of a retiree's personal email, however, it reserves the right to access email documents that pertain to University business.</p>

<b>Employee Signature</b> _____	<b>Date</b> _____
<b>Human Resources Signature</b> _____	<b>Date</b> _____