

STOCKTON UNIVERSITY



POLICY

Allocation and Disbursement of University Activity Fee Funds

Policy Administrator: Dean of Students
Authority: N.J.S.A. 18A: 64-8
Effective Date: March 3, 1977; January 18, 2011; July 6, 2011
Index Cross-References:
Policy File Number: I-61
Approved By: Board of Trustees

POLICY:

- A. The Office of Budget and Fiscal Planning allocates funds from the University Activity Fee, based on revenue, fund balance and requests from the Division of Student Affairs. Funds can only be dispersed to student clubs and organizations recognized by the Office of Student Development.
- B. The Student Senate is responsible for reviewing requests of student clubs and organizations and approving their annual budgets. Funds will only be approved for programs, events and purchases that support the overall mission of the University and serve effectively the functions for which the fee is collected.
- C. Student clubs and organizations may also apply to the Student Senate for supplemental funds to support additional activities not accounted for or planned for in their annual budget request.
- D. Disbursement of all funds to student clubs and organizations must be authorized by the Director of Student Development or designee.

Approval History:

	Date
Board of Trustees	7/6/11