



PROCEDURE

Emeritus / Emerita Status and Privileges

Procedure Administrator: Assistant Provost

Authority:

Effective Date: May 8, 2013

Index Cross-References: Policy II-70 – Emeritus / Emerita Status

Procedure File Number: 2001

Approved By: Herman J. Saatkamp, Jr., President

1.0 PROCEDURE FOR NAMING EMERITUS/EMERITA FACULTY

1.1 Upon nomination of a retiring faculty member at the rank of Associate Professor or above, tenured with at least 10 years of service by the program, the relevant School Dean will make a written recommendation to the Provost concerning Emeritus/Emerita status. The Provost makes a subsequent recommendation to the President, who, if he or she agrees to the conferring of the status, will make the recommendation to the Board.

1.2 If awarded, this action conferring Emeritus/Emerita status is taken by the Board concurrently with accepting the retiring faculty member's resignation from tenure, but the status does not take effect until the faculty member leaves full or half-time service to the University.

2.0 PRIVILEGES OF EMERITI FACULTY

2.1 Emeriti professors retain the privileges listed below, plus are welcome to robe and march with the faculty on any of the University's ceremonial occasions when other faculty robe and march. They will be listed as Professor Emeritus or Emerita in the *University Bulletin and personnel directory*.

3.0 PRIVILEGES EXTENDED TO EMERITI PROFESSORS

3.1 Computer and Telecommunication Services: Use of computing and communication facilities for the purpose of enabling emeriti faculty to pursue scholarly endeavors: a computer portal account with access to the home and faculty tabs; email access (emeriti faculty are granted access to University distribution lists upon request); wireless network access; faculty web page will be kept open at the emeriti faculty member's request provided it is kept up to date as regards any information relating to the University; access to open computer labs and software is granted when those labs are available; a voice-mailbox will be set up if the faculty member wishes to make those arrangements. Use of all computer and telecommunications services is contingent upon observing the University's Standards regarding acceptable use.

3.2 University ID card with the designation of Faculty Emeritus or Emerita.

3.3 Library: Continuation of full library privileges, including interlibrary loan; if the retired faculty member has a computer account (see above) then she or he will have remote access to all of the library's electronic resources.

3.4 Off-campus and internal mail: Mail addressed to retired faculty will be forwarded to the faculty member's home by their school, if the faculty member has made such arrangements. Otherwise such mail will be retained in the school office until one year after the faculty member's retirement, and then disposed of by the University.

3.5 PAC: The faculty discount will be provided if it is requested.

3.6 Sports and Recreation Center: Faculty privileges continue.

3.7 University Vendors (Bookstore, food service, etc.): may extend privilege to retired faculty as well as to current faculty. They should be contacted directly for their individual policies.

3.8 On-Campus Work Space: The University may provide shared desk space to emeriti faculty members if such space is available on campus. Faculty should apply for such office space annually to the Office of the Provost.

3.9 Teaching: Emeriti faculty may request or be invited to serve as an adjunct professor and receive compensation commensurate with the terms of collective bargaining agreements applicable to adjunct faculty.

3.10 Other: There may be additional privileges granted that pertain to the intellectual interests of the faculty member. These will be negotiated with the Dean and provost prior to any retirement or agreement to retire.

4.0 TERMINATION OF STATUS AND DISPUTE RESOLUTION

4.1 Faculty emeriti shall continue to abide by the policies and procedures of Stockton University. Emeritus status may be rescinded at any time by the Board of Trustees upon the recommendation of the Provost and President.

4.2 Disputes involving faculty arising from this policy and any associated procedure or practice will be resolved informally at the administrative level above that of the administrator making the decision.

Approval History:

	Date
President	5/08/13