

STOCKTON UNIVERSITY



PROCEDURE

Operating Procedures for Student Organizations

Procedure Administrator: Vice President, Student Affairs

Authority:

Effective Date: September 20, 2009

Index Cross-References:

Procedure File Number: 3200

Approved By: Dr. Herman J. Saatkamp, Jr., President

I. PURPOSE:

To describe the processes and procedures governing the funding and operation of student clubs and organizations.

II. PROCEDURE:

- A. The Student Manual for Organizations describes the roles, responsibilities and operating procedures pertaining to student organizations. This document is revised annually by the office responsible for oversight of student clubs and organizations.
- B. Changes to procedures contained within the Student Manual for Organizations will be conveyed to club and organization leaders through Inter Club Council meetings at the earliest possible time.
- C. Copies of the Student Manual for Organizations will be distributed at the initial Inter Club Council meeting each academic year. The manual will also be posted on the website of the office responsible for oversight of student clubs and organizations.
- D. Changes to the manual may occur during the academic year. In such cases, changes will be made to the on-line manual and communicated to the Inter Club Council at the earliest possible time.

Approval History:

	Date
President	9/20/09