

STOCKTON UNIVERSITY



PROCEDURE

Capital Improvement Program

Procedure Administrator: Associate Vice President for Operations

Authority: N.J.S.A. 18A:64-6

Effective Date: July 1, 1976; April 20, 2010

Index Cross-References: Policy VI-8.2: Capital Construction Project Approval

Procedure File Number: 6078

Approved By: Dr. Herman J. Saatkamp, Jr., President

I. PURPOSE:

To provide the procedures for submission of Capital Improvement Programs and indicate the relationship between these programs and the Facilities Master Plan.

II. PROCEDURE:

- A. In support of guidelines and commitments identified in the Facilities Master Plan, requests for funding of Capital Improvement Program projects are submitted annually to the Board of Trustees Finance and Professional Services Committee.
- B. Each request for funding of a Capital Improvement project must be accompanied by a justification statement, a narrative description and a cost summary.

Approval History:

| | Date |
|-----------|----------|
| President | 04/20/10 |