

STOCKTON UNIVERSITY



PROCEDURE

Credit Card Acceptance by Departments

Procedure Administrator: Bursar
Authority:
Effective Date: November 18, 2010
Index Cross-References:
Procedure File Number: 6419
Approved By: Dr. Herman J. Saatkamp, Jr., President

I. PROCEDURE

- A. The University has contracted with TouchNet, a third party servicer, to accept credit card payments for student accounts. No credit cards are accepted at the Bursar's window. Individual offices may NOT accept credit card information from students, non-students or companies.
- B. Departments must contact the Bursar's office for instructions if a department would like to allow credit card payment for a workshop, event, etc.

Approval History:

	Date
President	11/18/10