



## PROCEDURE

### General Statement Concerning Environmental Health and Safety

Procedure Administrator: Vice President for Facilities and Operations  
Authority: N.J.S.A. 18A:64-8; N.J.S.A. 34:6A-25 *et seq.*- New Jersey Public Employees' Occupational Safety and Health Act  
Effective Date: December 15, 1994; September 23, 2009; June 3, 2021  
Index Cross-References:  
Procedure File Number: 6900  
Approved By: Dr. Harvey Kesselman, President

#### I. INTRODUCTION

This Procedure reaffirms the University's ongoing commitment to ensuring sustainability of a clean, safe, and healthy campus environment and to set forth key assumptions, responsibilities, guidelines, programs, procedures, and organizational structure.

#### II. KEY ASSUMPTIONS

- A. Stockton has a legal and moral obligation to provide a clean, safe and healthy environment for the people who use and occupy University facilities.
- B. Federal and State statutes and regulations concerning safety and health affect all aspects of University life and operations.
- C. Compliance with Federal and State statutes and regulations is a mandatory, not permissive, responsibility of the University.
- D. Federal and State statutes and regulations concerning safety and health represent an expanding, not a declining, body of responsibilities.
- E. Compliance with appropriate legal requirements and responsibilities may cost additional funds and/or cause a redirection of unit, program and/or individual job responsibilities.
- F. All students, employees, and persons who visit the University share a responsibility for their own health and safety; and all Divisional Executives are responsible to ensure that healthy and safe working conditions are maintained in their unit.

#### III. ENVIRONMENTAL / HEALTH / SAFETY (EHS)

##### A. Mission Statement

The purpose of the Environmental/Health/Safety (EHS) Department is to effectively coordinate the implementation and management of University

policies and procedures which provide a clean, safe, and healthy environment for Stockton's students, employees, and visitors.

The EHS Department plays a lead role in developing, operating, and evaluating appropriate training programs and ensuring proper, University-wide compliance with all applicable environmental, occupational health and safety, and fire safety statutes, regulations and standards including, but not limited to, those issued by the Public Employees Occupational Safety and Health Program (PEOSH) and the New Jersey Department of Environmental Protection (NJDEP).

## B. Responsibilities

Responsibilities of the EHS Department include:

1. Provide routine and special occupational health and safety training programs and inspection schedules for program compliance.
2. Receive and review reports of routine or special occupational health and safety training programs and inspections (including recommendations for remedial actions, as appropriate, and hazard complaints).
3. Serve as a technical consultant to Divisional Executives and/or their designees in all areas of environmental compliance, occupational health and safety.
4. Function as a clearinghouse for all environmental compliance and occupational health and safety procedures, and make recommendations concerning adoption of same.
5. Receive and review plans, reports and recommendations emanating from the work and activities of other Departments.
6. Recommend adoption of University policies, procedures, programs and activities necessary for the fulfillment of its objectives, requirements, and mission.
7. Maintain fluency in the area of environmental programs, occupational health and safety law, regulations, codes, and standards.

## C. Objectives and Requirements

All Environmental, Occupational Health and Safety Programs carried out within the framework of the University's EHS Department should be guided by the following objectives and requirements:

1. Follow established standards that are promulgated authoritatively.
2. Operate in a comprehensive, uniform, and coordinated manner.
3. Evaluate/report compliance.

4. Develop/implement uniform training programs.
5. Provide technical support and assistance.
6. Maintain appropriate records.
7. Identify and evaluate real and/or potential unhealthy and unsafe conditions and develop appropriate recommendations.
8. Ensure maximum involvement of University community.
9. Report and evaluate accident reports and develop, if possible, preventative strategies.

Review History:

	Date
Procedure Administrator	12/10/2020
Divisional Executive	03/05/2021
General Counsel	03/24/2021
Cabinet	06/03/2021
President	06/03/2021