

STOCKTON UNIVERSITY



PROCEDURE

Use of Holiday Trees on State Property

Procedure Administrator: Director of Campus Public Safety

Authority:

Effective Date: July 25, 1983; July 15, 2010; June 3, 2021

Index Cross-References:

Procedure File Number: 6904

Approved By: Dr. Harvey Kesselman, President

PROCEDURE:

- A. Live or cut holiday trees and branches are not permitted in State-owned or leased properties because they constitute a serious safety hazard.
- B. Artificial trees are permitted, with supporting documentation affirming that the tree is fire retardant or flameproof. Any holiday lighting and all strings of lights used must bear a UL label. The use of frayed electrical cords, damaged plugs, and multiple outlets (octopus plugs) is prohibited.
- C. The Office of Campus Public Safety is responsible for communicating and auditing the University's compliance with this fire safety requirement.

Review History:

	Date
Procedure Administrator	12/23/2020
Divisional Executive	03/05/2021
General Counsel	03/28/2020
Cabinet	06/03/2021
President	06/03/2021