
Confidentiality Statement for Conflict of Interest Committee
September 2022

Your Role

- Administrative Support Person Committee Member

Confidentiality Statement

The Committee Members are privy to confidential and privileged research, compliance and/or personnel information. Committee Members are responsible for maintaining the confidentiality of matter of compliance. This occurs during and after completion of an investigation or inquiry into matters of compliance. All documents and information received, reviewed, or discussed in the investigation are confidential and may not be discussed with or disclosed, in any form, directly or indirectly, to anyone who is not a member of the Committee. Confidential information may include, but is not limited to, names, materials, review of materials, meeting notes/agendas/discussion items, and determinations/recommendations of the Committee (the aforementioned apply to individual, group, and any other information related to the investigation). A breach of confidentiality may result in termination of the investigation and disciplinary action against any Committee Member who violates the duty of confidentiality.

Conflict of Interest Statement

Stockton University strives to maintain the highest standards of integrity, and it is vital that the public be confident of our commitment to this standard of compliance. Accordingly, any actual or perceived appearance of a conflict must be avoided by Committee Members. Committee Members should immediately notify the Committee Convener of any conflicts of interest that may impact whether they can fairly conduct the investigation.

Documentation

At the conclusion, all documents and materials supplied to, produced, received, reviewed, considered, or discussed by the Committee shall be returned to and collected by the Committee Convener. The Committee Convener is responsible for providing these documents, materials, and the records of the deliberations and actions of the Committee to the Office of the Provost who will maintain such information in the University records.

- Acknowledgment:** *I understand that I am obligated to abide by the terms of this Notification, Acknowledgment, and Statement ("Statement") as a condition of my service as a Committee Member. I understand that if I breach this Statement, my conduct is subject to discipline or other corrective action by the University, and is subject to liability under any applicable federal, state, and local laws and regulations. I understand that if I am removed from the Committee, all terms of this Statement remain applicable and binding. However, my signature does not construe a waiver of my rights pursuant to the applicable bargaining agreement. By my signature below, I acknowledge receipt of this Statement and agree to abide by its terms.*

Printed Name: _____

Signature: _____

Date: _____