

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES MEETING  
OPEN PUBLIC MINUTES  
December 5, 2018**

<b>Trustees Present</b>	<p>Leo B. Schoffer, Esq., Chair          Mr. Raymond R. Ciccone, CPA, Vice Chair          Mr. Stanley M. Ellis, Secretary          Ms. Mady Deininger, Ex-Officio          Dr. Nancy Davis          Mr. Andy Dolce          Michael Jacobson, Esq.          Ms. Nelida Valentin          Ms. Meg Worthington          Mr. Deon Davis, Student Trustee          Ms. Nadira Anderson, Student Trustee Alternate          Dr. Harvey Kesselman, President and Ex Officio</p>
<b>Absent</b>	N/A
<b>Call to Order</b>	<p>Chairperson Schoffer called the meeting to order at 12:23 p.m. on Wednesday, December 5, 2018 on the Galloway Campus in the President's Conference Room (K-203r). On September 11, 2018, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i>; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.</p>
<b>Approval of Open Public Regular Meeting Minutes of September 26, 2018</b>	<p><b>Upon a motion duly made by Trustee Deininger and seconded by Trustee Ciccone, the Board voted to adopt the Open Public Meeting minutes of the September 26, 2018 Board of Trustees Open Public Meeting.</b></p>
<b>Resolution to Meet in Closed Session</b>	<p><b>Upon a motion duly made by Trustee Deininger and seconded by Trustee Dolce, the Board voted to meet in closed session at 1:54 p.m.</b></p>
<b>Reconvene of Open Public Meeting</b>	<p>Chairperson Schoffer reconvened the Open Public meeting at 4:32 p.m. in the Campus Center Board of Trustees Room.</p>
<b>Chairperson's Remarks</b>	<p>Trustee Schoffer asked for a moment of silence in honor of the late President George H.W. Bush. He then called upon President Kesselman to provide the President's Report.</p>

<b>President's Report</b>	President Kesselman thanked each of the schools for participating in an institutional initiative to provide information on Stockton's fiscal
	<p>situation and strategic planning process.</p> <p>President Kesselman recognized Allie Desmond, All American volleyball player, for her outstanding talent. He then called upon Mr. Kevin McHugh, Executive Director of Athletics and Ms. Desmond's volleyball coach, Ms. Allison Walker to present Allie with her award.</p> <p>President Kesselman remarked on the Master Plan for Higher Education will likely be implemented during the first four years of the Murphy administration.</p>
<b>Academic Affairs &amp; Planning Committee Report (AA&amp;P)</b>	<p>Trustee Nancy Davis called upon Dr. Lori Vermeulen, Provost and Vice President of Academic Affairs to report. Provost Vermeulen reported:</p> <p>The Research and Professional Development Committee received 12 proposals for sabbaticals. Eight (8) of those were recommended for funding.</p>

**Student Affairs and  
Planning Committee  
Report**

Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs to report. Dr. Catching reported:

The Culture of Respect Initiative sponsored a variety of programs on campus including National Campus Safety Awareness Month, the Los Latinos Unidos student organization, the first ever Latin Heritage Month and Domestic Violence Awareness Month.

During Suicide Awareness Month, over 1,000 students were screened for depression and over 900 students participated in the Suicide Awareness Walk.

Dr. Catching recognized the Student Senate for championing efforts to reduce sexual misconduct on campus. Efforts include hiring an Assistant Director in the Women's Gender and Sexuality Center, expanding Title IX educational efforts such as an online module and a sexual assault prevention app that will provide all resources in one place and a 24-hour hotline.

Trustee Worthington called upon Mr. Bob Heinrich, Chief Enrollment Management Officer, to report. Mr. Heinrich reported:

Enrollment Management has been focused on increasing enrollment, retention, registering students for the spring semester and identifying those who may be eligible to register, and increasing summer enrollment. Additionally, the Strategic Enrollment Management Council is looking at software solutions that would monitor student alerts for early student alerts and working with Marketing and Recruitment all in efforts to increase enrollment.

Stockton recently signed transfer pathways agreements with Cumberland, Camden and Brookdale County colleges.

	<p>Mr. Heinrich called upon Stephen Davis to present the <a href="#">Board of Trustees Fellowships and Distinguished Student Awards.</a></p>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Trustee Ellis provided the Finance and Professional Services Committee report, presenting the following resolutions:</p> <ul style="list-style-type: none"> <li>. FY20 State Budget Request</li> <li>. Authorizing the Sale of Property: Ocean Club Condominium Unit No. R-24</li> <li>. Tuition and Fees Effective for 2019 Summer Session at Stockton University’s Instructional Sites Including the Atlantic City Campus</li> <li>. FY19 Managerial Merit Pool Authorization</li> <li>. Appointment of Board Member to National Aviation Research and Technology Park, Inc.- <b><i>There was no action on this item</i></b></li> </ul> <p><b>Upon a motion duly made by Trustee Valentin and seconded by Trustee Deininger, the Board voted to adopt the resolutions as consent agenda items.</b></p> <ul style="list-style-type: none"> <li>. Resolution FY19-FY21 Bid Waiver Contracts</li> <li>. Resolution FY19-FY22 Increases in Bid Waiver Contracts</li> </ul> <p><b>Upon a motion duly made by Trustee Deon Davis and seconded by Trustee Dolce, the Board voted to adopt the resolutions as bid waiver agenda items.</b></p> <p>Trustee Ellis called upon Ms. Jennifer Potter, Associate Vice President for Administration &amp; Finance to provide the annual report for Stockton Affiliated Services, Inc. (SASI). Ms. Potter reported:</p> <ul style="list-style-type: none"> <li>. Dining: <ul style="list-style-type: none"> <li>o Galloway- There are 18 dining options on the Galloway campus. In FY18, 4,789 meal plans were purchased (a 17.4% increase) which increased total revenue to approximately \$700,000 more than the prior year. A significantly larger freshman class along with more favorable meal options were instrumental in this increase.</li> <li>o AC- The Atlantic City campus has a dining facility (including Carluccio’s) that is open to students, staff, faculty and the public. SASI is currently working with Chartwells to expand and promote healthy options. Although students aren’t required to purchase a meal plan because they have kitchens in their units, 99 students are participating in the food service program.</li> </ul> </li> <li>. Shuttle Service: <ul style="list-style-type: none"> <li>o Galloway- Making improvements on shuttle service.</li> </ul> </li> </ul>

	<p>Implemented a more student friendly shuttle tracking system and added a digital destination display. In FY2018, provided almost 347,000 rides to students, faculty, staff and guests.</p> <ul style="list-style-type: none"> <li>○ AC - SASI entered into a 3-year contract with Stouts to provide shuttle services between Galloway and AC campuses. Averaging 1,100-1,250 riders Monday through Thursday.</li> <li>• Bookstore: ○ Galloway- FY18 revenue was approximately \$421,000 ○ AC - Opened on September 19, 2018. Business has been slow to start but working on promotional ideas to encourage students, faculty, staff and the community to visit.</li> <li>• Mailroom: ○ Galloway - Receiving significantly more packages; approximately 7,000 more. <ul style="list-style-type: none"> <li>○ AC - Opened a mailroom in AC. Hired a new full-time mail clerk and 3 work-study students. Also upgraded the Pitney Bowes package tracking system.</li> </ul> </li> <li>• Osprey Card Program- Students can use their Stockton ID card to make purchases and/or eat at restaurants with participating vendors.</li> <li>• Vending Machines- Will be placed going into the Quad and on AC campus.</li> <li>• Parking - SASI has contracted with B&amp;B parking to manage the parking garage, Hartford Avenue and the Academic Building surface lot.</li> <li>• FY18 SASI Financial Statements ○ \$14.1 million in total revenue ○ \$13.1 in total expenses ○ \$27,000 in dividends and interest <ul style="list-style-type: none"> <li>○ Change in net assets of approximately \$1 million</li> </ul> </li> </ul>
<b>Audit Committee Report</b>	<p>Trustee Ciccone reported that the external audit is complete but financial statements have not yet been issued. He also noted a comment given by Grant Thornton, external auditors, which commended Stockton's Accounting department as one of the best they have ever seen.</p>

<b>Buildings and Grounds Committee Report</b>	<p>Trustee Dolce called upon Mr. Don Hudson, Vice President for Facilities and Operations to report. Mr. Hudson stated we have 40 ongoing projects, to include:</p> <ul style="list-style-type: none"> <li>• Exploratory study of the Center for Marine Environmental Science</li> <li>• Roofing upgrades</li> <li>• Replacing a lift station</li> <li>• Replacing the gym floor in the Athletic Center</li> <li>• Construction on the Holocaust Resource Center expansion • Expansion of parking lot 5</li> </ul>
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<b>Development Committee Report</b>	<p>Trustee Deininger reported that the Development committee met to reengage its members. A subsequent meeting has been scheduled and updates will be reported at the February BOT meeting.</p>
<b>Investment Committee Report</b>	<p>Trustee Ellis reported that Stockton's portfolio had grown, due to the proceeds from the Seaview sale. The balance is now approximately \$82 million.</p>
<b>University Policies</b>	<p>President Kesselman presented five (5) policies for second reading for Board consideration. They are as follows:</p> <p>Resolution: Approval of Action for University Policy (Second Reading):</p> <ul style="list-style-type: none"> <li>I-9 Board of Trustees By-Laws</li> <li>I-12 Strategic and Annual Planning</li> <li>II-81 Computing and Communication Technology Access and Use</li> <li>III-70 Financial Aid Program</li> <li>VI-60 Real Estate Transaction Committee</li> </ul> <p><b>Upon a motion duly made by Trustee Ellis and seconded by Trustee Worthington, the Board voted to adopt the resolution.</b></p>
<b>Personnel Actions Resolution</b>	<p>Chairperson Schoffer announced the Board's review of the Personnel Actions Resolution, which was posted on the University's website for review.</p> <p><b>Upon a motion duly made by Trustee Dolce and seconded by Trustee N. Davis, the Board voted to adopt the resolution.</b></p>

<b>Board Comments/ Comments from the Public</b>	<p>President Kesselman recognized:</p> <ul style="list-style-type: none"> <li>• Mr. Tom Chester, who accepted a position at Gonzaga University</li> <li>• Dr. Eileen Conran-Folks, who is retiring</li> <li>• Mr. John Bancheri, the newly hired rowing coach</li> </ul> <p>Trustee Ciccone made observations on how many activities are going on and recognized Dr. Catching for his work. He also commended Buildings and Grounds on how beautiful the campus looks.</p> <p>Trustee Valentin spoke about being invited to speak to around 800 students for Latino Visitation Day.</p> <p>Trustee D. Davis thanked Dr. Eileen Conran-Folks for being instrumental in his academic career.</p> <p>Trustee Schoffer remarked on the outpouring of positive comments on Stockton's growth and presence in the community.</p> <p>Dr. Lori Vermeulen thanked Dr. David Burdick and Dr. Elizabeth Elmore for their work in getting Stockton accepted as an age-friendly institution. She also recognized eight (8) faculty who are receiving a promotion, Joe Sramaty who has been appointed as the Executive Assistant to the Provost and John Smith who is now the Director of Academic Operations in Academic Affairs.</p> <p>Dr. Christopher Catching recognized Ms. Terri Carr, the new Director of Career Education and Development, replacing Dr. Walter Tarver, who is now the Assistant Vice President for Transitions and Attention.</p> <p>Dr. Kesselman recognized Stockton grad, Frank Vogel.</p> <p>Trustee Schoffer wished everyone a happy and healthy holiday season and Happy New Year.</p>
<b>Next Regularly Scheduled Meeting</b>	<p>The next regularly scheduled meeting will be held on Wednesday, February 20, 2019 at 4:30 p.m. in the Board of Trustees Room, Campus Center, Galloway.</p>
<b>Adjournment</b>	<p><b>Upon a motion duly made by Trustee Deininger and seconded by Trustee D. Davis, the Board voted to adjourn the meeting.</b></p>