



**Mentor & Mentee Action Plan**

Mentee: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Contact: \_\_\_\_\_

Best time to contact: \_\_\_\_\_

Area of Study: \_\_\_\_\_

Career Aspirations: \_\_\_\_\_

Mentor: \_\_\_\_\_

Cell Phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Contact: \_\_\_\_\_

Best time to contact: \_\_\_\_\_

Job Title: \_\_\_\_\_

Company: \_\_\_\_\_



**Long-term Career Goals:**

<b>Objectives to Achieve Long-term Career Goals</b>	<b>Mentee's Action Steps</b>	<b>Mentor's Action Steps</b>	<b>Potential Barriers</b>	<b>Success Measures</b>